



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Fifth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, June 24, 2020, via teleconference. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Grant Arnold, Vice-Chair  
Joel Brown  
Rudy Buitenhuis  
Erwin Butikofer  
Trevor Giertuga  
Andrea Goold  
Umed Panu  
Jim Vezina  
Allan Vis

**REGRETS:** Andrew Foulds

**ALSO**

**PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Gail Willis, Watershed Manager  
Ryan Mackett, Communications Manager  
Ryne Gilliam, Lands Manager  
Allan Chow, CDS Consulting, part of Meeting

**1. ADOPTION OF AGENDA**

Resolution #55/20

Moved by Grant Arnold, Seconded by Joel Brown

***“THAT: the Agenda is adopted as published.” CARRIED.***

**2. DISCLOSURE OF INTEREST**

None.

### 3. MINUTES OF PREVIOUS MEETING

Resolution #56/20

Moved by Rudy Buitenhuis, Seconded by Umed Panu

***“THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, May 27, 2020, together with the In-Camera portion are adopted as published.”***  
**CARRIED.**

### 4. LAKEHEAD CONSERVATION FOUNDATION

Andrea Goold, president of the Lakehead Conservation Foundation presented their annual donation in the amount of \$17,500 to the Lakehead Region Conservation Authority Chair. It was noted that the funds are for Education and Outreach purposes.

### 5. IN-CAMERA AGENDA

Resolution #57/20

Moved by Jim Vezina, Seconded by Andrea Goold

***“THAT: we now go into Committee of the Whole (In-Camera) at 4:33 p.m.”*** **CARRIED.**

Resolution #58/20

Moved by Allan Vis, Seconded by Erwin Butikofer

***“THAT: we go into Open Meeting at 4:44 p.m.”*** **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and legal matters.

### 6. BUSINESS ARISING FROM PREVIOUS MINUTES

#### (a) File: Conservation Authorities Act Review

Correspondence from Conservation Ontario Chair Wayne Emmerson to MECP Minister Jeff Yurek supporting the Association of Municipalities of Ontario (AMO) letter regarding the next steps to be taken with Conservation Authorities and the *Conservation Authorities Act* review was noted.

### 7. CORRESPONDENCE

#### (a) File: Lakehead Conservation Foundation Membership

Members were advised that Mr. Bradley Jacobson has resigned from the Lakehead Conservation Foundation.

(b) File: Annual Report

Correspondence from Ms. Rebecca Johnson, Councilor at Large with the City of Thunder Bay, congratulating the LRCA on the 2019 Annual Report was received.

**8. STAFF REPORTS**

Members reviewed and discussed Staff Report FPMAP-01-2020 regarding the approval of the Kaministiquia River Floodplain Mapping Update Study.

Resolution #59/20

Moved by Grant Arnold, Seconded by Trevor Giertuga

*“THAT: the Kaministiquia River Floodplain Mapping Update Study General Report, Hydraulics Report, Hydrology Report and Kaministiquia River Flood and Fill Line Mapping Update 2020 map sheets completed by KGS Group Consulting Engineers are adopted **AND FURTHER THAT** the updated 2020 Kaministiquia River flood and fill lines will replace the 1979 flood and fill lines effective immediately **AND FURTHER THAT** the approximate regulated area will be amended accordingly.” **CARRIED.***

Members reviewed and discussed Staff Report FPMAP-02-2020 regarding the approval of the Pennock Creek Floodplain Mapping Update Study.

Resolution #60/20

Moved by Andrea Goold, Seconded by Grant Arnold

*“THAT: the Pennock Creek Floodplain Mapping Update Study General Report, Hydraulics Report, Hydrology Report and Pennock Creek Flood and Fill Line Mapping Update 2020 map sheets completed by KGS Group Consulting Engineers are adopted **AND FURTHER THAT** the updated 2020 Pennock Creek flood and fill lines will replace the 1982 flood and fill lines effective immediately **AND FURTHER THAT** the approximate regulated area will be amended accordingly.” **CARRIED.***

Members reviewed and discussed Staff Report FPMAP-03-2020 regarding the approval of the Mosquito Creek Floodplain Mapping Update Study.

Resolution #61/20

Moved by Joel Brown, Seconded by Allan Vis

*“THAT: the Mosquito Creek Floodplain Mapping Update Study General Report, Hydraulics Report, Hydrology Report and Mosquito Creek Flood and Fill Line Mapping Update 2020 map sheets completed by KGS Group Consulting Engineers are adopted **AND FURTHER THAT** the updated 2020 Mosquito Creek flood and fill lines will replace the 1984 flood and fill lines effective immediately **AND FURTHER THAT** the approximate regulated area will be amended accordingly.” **CARRIED.***

Members reviewed and discussed Staff Report KAMEC-02-2020 regarding the recommendation to award the Victor/Broadway Bank Stabilization Assessment Study project.

Resolution #62/20

Moved by Andrea Goold, Seconded by Trevor Giertuga

***“THAT: the proposal submitted by Hatch Limited dated June 15, 2020 to carry out the Victor/Broadway Bank Stabilization Assessment Study be accepted for a cost of \$121,500.00 not including HST.” CARRIED.***

Members reviewed and discussed Staff Report POLICY-HS-COVID-4-2020, related to Health and Safety Policy HS-COVID-4: Return to Work After Closure Due to Pandemic.

Resolution #63/20

Moved by Umed Panu, Seconded by Erwin Butikofer

***“THAT: Health and Safety Policy HS-COVID-4: Return to Work After Closure Due to Pandemic is adopted.” CARRIED.***

Members reviewed and discussed Staff Report LM-03-2020 related to a request from the Department of Fisheries and Oceans to install a permanent Sea Lamprey trap at the Neebing Weir on land owned by the LRCA.

Resolution #64/20

Moved by Grant Arnold, Seconded by Trevor Giertuga

***“THAT: the Chair and CAO are authorized to enter into an Agreement with the Department of Fisheries and Oceans to permit the installation of a permanent sea lamprey trap on land owned by the LRCA at the Neebing River Weir.” CARRIED.***

Members reviewed and discussed Staff Report LM-04-2020 related to a request from the City of Thunder Bay for trail restoration on LRCA owned property along the Neebing River from Ford Street to Legion Track Drive.

Resolution #65/20

Moved by Umed Panu, Seconded by Andrea Goold

***“THAT: the City of Thunder Bay is authorized to reconstruct the trail on LRCA owned property (LRCA Property No. 12, 13, 14 and 17) as outlined in their map dated March 5, 2020 with the requirement that the City of Thunder Bay is responsible for the reconstruction work and all on-going maintenance of the new multi-use trail or required maintenance resulting from the new multi-use trail.” CARRIED.***

## 9. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for May's Administration and Capital.

Members reviewed and discussed Staff Report Fin-09-2020 regarding the 2021 preliminary budget estimate. The general consensus was that due to COVID-19 pressures on the Member Municipalities, a 0% increase in the 2021 budget was recommended.

It was noted that the Ministry of Natural Resources and Forestry has advised the Authority that the LRCA was successful in securing Water and Erosion Control Infrastructure (WECI) funding for the Victor/Broadway Bank Stabilization Assessment Study. The \$70,000 in WECI funding will match the City of Thunder Bay's sole-benefitting contribution.

It was noted that the CAO participated in a virtual meeting with MPP Judith Monteith Farrell's consultation with environmental and conservation stakeholders in regard to the impact of the pandemic and the recovery. She was seeking feedback regarding what organizations need from the Provincial government.

## 10. PASSING OF ACCOUNTS

Resolution #66/20

Moved by Joel Brown, Seconded by Allan Vis

*"THAT: having examined the accounts for the period of May 1, 2020 to May 31, 2020 cheque #1973 to #1982 for \$24,542.71 and preauthorized payments of \$76,121.07 for a total of \$100,663.78, we approve their payment."* **CARRIED.**

## 11. REGULATORY ROLE

Members were provided with the Plan Input and Review Summary for the period of May to June 12, 2020 and a summary of Section 28 Permits issued in 2020 to date.

## 12. PROJECTS UPDATE

It was noted that a Request for Quote (RFQ) was released on June 3, 2020 to three consultants to complete the annual structure inspections on two LRCA owned structures (i.e., Hazelwood Lake Dam and Neebing-McIntyre Floodway Diversion Structure), and to complete an assessment of the damaged Mission Island Marsh Boardwalk. On June 15, 2020, quotes were received upon bid closing from JML Engineering, KGS Group Consulting Engineers, and TBT Engineering. The lowest bid was received by KGS Group in the amount of \$ 3,430.00 not including HST, which was accepted.

It was noted that Lake Superior water levels continue to be above average.

It was noted that the Level I Low Water Condition was upgraded to a Level II Low Water Condition on June 1, 2020.

It was noted that Staff have begun bathing beach sampling at Hazelwood Lake Conservation Area. It was noted that on May 11, 2020, the LRCA conducted its annual inspection at the nine rain gauge stations within the LRCA jurisdiction.

It was noted that LRCA staff were successful in receiving funding from the Colleges and Institutes Canada (CICan) Career-Launcher Clean Tech Internship Program, in the amount of \$15,000 towards a new Watershed Stewardship Technician Intern position. The full time 27-week internship began on June 15 and ends on December 24, 2020; however, the intent is to extend the term should additional funding be found. The new intern will focus on developing a new Shoreline Restoration Stewardship Program for the LRCA. Ms. Jessie McFadden was the successful applicant for the Watershed Stewardship Technician Intern position, and she will work from home until such time the Administrative Office is permitted to open according to Provincial and/or Thunder Bay District Health Unit direction.

It was noted that the LRCA Community Garden will once again be utilized in 2020 by the RFDA. Usage of the garden is dependent on the RFDA's adherence to the Thunder Bay District Health Unit's COVID-19 Community Garden standards.

Members were advised that due to COVID-19 restrictions it is anticipated that Hazelwood Lake Family Fun Day that was tentatively scheduled for Sunday, July 19, 2020 at Hazelwood Lake Conservation Area will be cancelled.

Members were advised that due to COVID-19 restrictions it is anticipated that Little Trout Day by the Bay that was tentatively scheduled for Saturday, August 22, 2020 at Little Trout Bay Conservation Area; will be cancelled.

It was noted that the Education Coordinator participated in a half-day workshop hosted by EcoSuperior and Lakehead University. One of the action items that came out of the workshop was the creation of a series of useful climate change communications handouts and factsheets. The Education Coordinator will be working to coordinate with several representatives from Lakehead University, Science North, EcoSuperior, EarthCare and the Nokiiwin Tribal Council to create a variety of fact sheets and educational resources for both the public and school groups focusing on climate change-related topics such as Climate Budget, Activism, Actions, Economic Impacts, Health Impacts, Environmental Impacts, Stormwater Impacts, forest fires, ticks, and more.

**13. NEW BUSINESS**

None.

**14. NEXT MEETING**

Wednesday, August 26, 2020, at 4:30 p.m.

15. AJOURNMENT

Resolution #67/20

Moved by Grant Arnold, Seconded by Jim Vezina

***"THAT: the time being 5:11 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.***

  
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Chair

  
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Chief Administrative Officer