



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Eighth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, September 25, 2019, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Grant Arnold, Vice-Chair  
Erwin Butikofer  
Ed Chambers  
Andrew Foulds  
Andrea Goold  
Umed Panu  
Allan Vis

**REGRETS:** Rudy Buitenhuis  
Trevor Giertuga  
Jim Vezina

**ALSO**

**PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Ryne Gilliam, Lands Manager  
Ryan Mackett, Communications Manager  
Melanie O'Riley, Receptionist/Admin Clerk, recorder of Minutes

**1. ADOPTION OF AGENDA**

Resolution #98/19

Moved by Allan Vis, Seconded by Andrew Foulds

*"THAT: the Agenda is adopted as published."* **CARRIED.**

**2. DISCLOSURE OF INTEREST**

None.

### 3. MINUTES OF PREVIOUS MEETING

Resolution #99/19

Moved by Andrew Foulds, Seconded by Allan Vis

*“THAT: the Minutes of the Lakehead Region Conservation Authority Seventh Regular Meeting held on Wednesday, August 28, 2019, together with the In-Camera portion be adopted as published.” CARRIED.*

### 4. IN-CAMERA AGENDA

An In-Camera meeting was not held.

### 5. BUSINESS ARISING FROM PREVIOUS MINUTES

#### (a) File: Draft 2020 Budget

Members were provided with the resolution passed by the City of Thunder Bay related to a motion from Mayor Mauro at their September 9, 2019 Council Meeting related to the LRCA's 2020 budget. It was noted that staff were alerted to the resolution by calls from the media. The resolution stated that a letter would be sent to the Lakehead Region Conservation Authority (LRCA) requesting that the LRCA examine the 2020 budget along with the mandate to ensure that potential provincial funding cuts not be downloaded to the municipality which is in effect asking local taxpayers to backfill potential provincial cuts affecting Thunder Bay's budget and Thunder Bay's tax rate and levy.

Members were provided with the 2020 draft Budget Levy with the updated Current Value Assessment (CVA) which results in a total overall levy increase of 1.52% (approximately \$18,000). This results in a .80% (\$12,168) increase to the City of Thunder Bay.

It was noted that Staff will be meeting with the City's Executive Management Team on October 3, 2019 to discuss the updated draft budget, which includes the 2020 CVA. It was noted that Staff will also be presenting the draft budget to the Municipality of Shuniah on October 8, 2019.

#### (b) File: Letter to all Conservation Authorities from the Ministry of Environment, Conservation and Parks (MECP)

Members were advised that Conservation Ontario's General Manager and Chair, met with the MECP Minister Yurek and his staff on September 9, 2019. The meeting focused on requesting that the ministry do pre-consultation with conservation authorities and their member municipalities; requesting no further funding cuts to Transfer Payments; requests for clarification around non-core versus core programs as well as a request for adequate transition time to implement changes to CA programs and services.

6. CORRESPONDENCE

(a) File: Printed Material

Printed material was circulated.

7. STAFF REPORTS

Member reviewed and discussed Staff Report POLICY-HS-14-2019, which outlined Health and Safety Policy HS-14: Occurrence Reporting.

Resolution #100/19

Moved by Allan Vis, Seconded by Andrew Foulds

***"THAT: Health and Safety Policy HS-14-2019: Occurrence Reporting be adopted." CARRIED.***

8. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for August plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed Staff Report Policy-FIN-06/FIN-10-2019, which summarized the proposed updated Purchasing Policy and Disposal of Authority Assets Policy.

Resolution #101/19

Move by Allan Vis, Seconded by Ed Chambers

***"THAT: Finance Policy FIN-06: Purchasing Policy be approved." CARRIED.***

Resolution #102/19

Moved by Allan Vis, Seconded by Ed Chambers

***"THAT: Finance Policy FIN-10: Disposal of Authority Assets be approved." CARRIED.***

Members reviewed and discussed Staff Report Policy FIN-09-2019, which summarized the proposed new Petty Cash Policy.

Resolution #103/19

Moved by Andrea Goold, Seconded by Erwin Butikofer

***"THAT: Finance Policy FIN-09: Petty Cash be approved." CARRIED.***

## 9. PASSING OF ACCOUNTS

Resolution #104/19

Moved by Erwin Butikofer, Seconded by Andrea Goold

*“THAT: having examined the accounts for the period of August 1, 2019 to August 31, 2019 cheque #1728 to #1760 for \$276,094.35 and preauthorized payments of \$65,081.10 for a total of \$341,175.45, we approve their payment.” CARRIED.*

## 10. REGULATORY ROLE

The Plan Input and Review for the period from August 29, 2019, to September 25, 2019, was circulated.

The Permits issued for the period from August 29, 2019, to September 25, 2019, were circulated.

## 11. PROJECTS UPDATE

Members were advised that the Conservation Authority Administration Office will be utilized as a polling station in the upcoming Federal Election on October 21, 2019.

It was noted that the garbage can at Mackenzie Point Conservation Area has been removed due to excessive dumping of household garbage. Members agreed that if garbage is identifiable the resident should be sent a letter advising “No dumping of Residential Waste”. Staff will monitor and determine if the garbage can will be reinstated at Mackenzie Point.

It was noted that the Fall Mushroom Hike occurred on Sunday, September 15, 2019. Dr. Leonard Hutchison of Lakehead University led the workshop at the LRCA Office and the guided hike at Mills Block Forest. As in previous years the Mushroom Hike was well attended.

It was noted that permission was granted to John and Maureen Woodcock of the McKellar Island Bird Banding Station to erect up to 100 swallow boxes along the banks of the Neebing-McIntyre Floodway, adjacent to the Thunder Centre as well as along the opposite side of the recreational trail near the mouth of the Floodway. Their group is responsible for the installation and maintenance of the boxes.

It was noted that the 2019 Trails & Tails Adoption Fair did not occur this year.

It was noted that Staff co-hosted another Walk with Doc session with Dr. Lai at the International Friendship Gardens on Monday, September 16.

It was noted that the planned paint night fundraiser with the Creative Gallery was cancelled due to lack of participants.

Members were advised that Fall Waterfowl Viewing Day was scheduled for Saturday, October 12, 2019 from 9:00 a.m. - 12:00 p.m. The event, sponsored by Ontario Power Generation, will

feature local birding experts who will lead guided hikes around Mission Island Marsh Conservation Area in search of migratory birds.

It was noted that staff anticipated securing the required amount of advertising to print 10,000 copies of the LRCA 2020 Calendar.

It was noted that Staff will be co-hosting another Medicine Walk with the Thunder Bay Indigenous Friendship Centre and Elder Tony DePerry as part of the Northern Ontario First Nations Environment Conference, being held on October 9 and 10 at the Best Western Nor'Wester Hotel and Conference Centre.

It was noted that the Lake Superior Flood Watch was updated on September 10, 2019 in response to the continued high-water levels on Lake Superior. Staff continue to monitor conditions and issue Flood Messages as warranted.

It was noted that Staff have submitted an application to the Commission for Environmental Cooperation (CEC), under the NAPECA, to fund a new project called the 'Flood Risk & Readiness Project: A Community-Led Early Warning Program' for the Village of Hymers. The total funds requested for this Project is \$110,000.00 and if selected, the one-year Project will commence in November 2019.

It was noted the Ministry of the Environment, Conservation and Parks is planning to engage municipalities and source protection authorities this fall to share the proposed amendments to the Director's Technical Rules and to seek input and feedback prior to posting the project on the Environmental Registry for public consultation. Members are invited to attend this webinar.

## 12. NEW BUSINESS

The Chair advised members that Lucy Kloosterhuis, Mayor of Oliver Paipoonge, has been appointed Chair of the Source Protection Committee, replacing retiree Bob Hartley.

## 13. NEXT MEETING

Wednesday, October 30, 2019, at 4:30 p.m.

## 14. AJOURNMENT

Resolution #105/19

Moved by Erwin Butikofer, Seconded by Andrea Goold

***"THAT: the time being 5:16 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.***

  
Chair

  
Chief Administrative Officer