



# LAKEHEAD REGION CONSERVATION AUTHORITY

Minutes of the Seventh Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, August 29, 2018, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Linda Rydholm Vice-Chair  
Grant Arnold  
Jim Byers  
Ed Chambers  
Andrea Goold  
Umed Panu  
Jim Vezina  
Wendy Wright

**REGRETS:** Erwin Butikofer  
Andrew Foulds

**ALSO  
PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Ryne Gilliam, Lands Manager  
Ryan Mackett, Communications Manager  
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

## 1. ADOPTION OF AGENDA

Resolution #91/18

Moved by Grant Arnold, Seconded by Wendy Wright

*"THAT: the Agenda is adopted as published."* **CARRIED.**

## 2. DISCLOSURE OF INTEREST

None.

**3. MINUTES OF PREVIOUS MEETING**

Resolution #92/18

Moved by Wendy Wright, Seconded by Grant Arnold

***“THAT: the Minutes of the Lakehead Region Conservation Authority Sixth Regular Meeting held on Wednesday, June 27, 2018, together with the In-Camera portion are adopted as published.” CARRIED.***

**4. IN-CAMERA AGENDA**

Resolution #93/18

Moved by Wendy Wright, Seconded by Ed Chambers

***“THAT: we now go into Committee of the Whole (In-Camera) at 4:31 p.m.” CARRIED.***

Resolution #94/18

Moved by Grant Arnold, Seconded by Wendy Wright

***“THAT: we go into Open Meeting at 4:40 p.m.” CARRIED.***

The purpose of the In-Camera Meeting pertained to personnel, property and litigation matters.

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

(a) File: Administrative By-Law

Members were provided the Draft Administrative By-Law for its second reading. It was noted that the document had been reviewed by the Authority’s solicitor with the recommended changes being incorporated into the document, which were mostly editorial. The final reading and approval will occur at the September 26, 2018 Meeting.

(b) File: Mills Block Exploration Pit

It was noted that the exploration pit that was previously discovered at Mills Block Forest was filled in with fill material by LRCA staff on July 5, 2018. The Ministry of Northern Development and Mines has been advised of the completed in-fill. The pit was filled in to address the potential health and safety hazard to the public.

## 6. CORRESPONDENCE

- (a) File: Michael Gravelle, MPP Thunder Bay – Superior North

Correspondence received from Michael Gravelle, MPP, Thunder Bay – Superior North thanking the Authority for the letter of acknowledgment upon Mr. Gravelle's re-election was noted.

- (b) File: Printed Material

Printed material was circulated.

## 7. STAFF REPORTS

Members reviewed and discussed staff report CONAREA-04-2018 related to the Mission Island Marsh Conservation Area Entrance Sign.

Resolution #95/18

Moved by Wendy Wright, Seconded by Grant Arnold

***"THAT: the Staff Report CONAREA-04-2018 be received AND FURTHER THAT Depres Metal Artwork is contracted to design, fabricate and install the new entrance sign at Mission Island Marsh Conservation Area at a cost of \$13,250.00 plus HST." CARRIED.***

Members reviewed and discussed the proposals regarding updating the Kaministiquia River and Pennock Creek Floodplain Mapping with further discussion at the September Meeting after consultation with the Municipality of Oliver Paipoonge.

## 8. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for June and July plus totals to date for Administration, Capital and Vehicle and Equipment Program.

It was noted that staff are consulting with the Municipality of Shuniah regarding the viability of completing the Wildgoose Creek Floodplain Mapping update due to new information related to the viability of the intended use of the site and the proposal costs coming in significantly higher than the estimated budget.

Members were provided with the obituary of former LRCA Chair Mr. Steven Walter Lukinuk, who was the first Chair after the expansion of the Neebing Valley Conservation Authority to the Lakehead Region Conservation Authority in 1963. As noted in his obituary, donations were requested to the LRCA in lieu of flowers. Several donations have been received. The Authority has made a donation to the Living Classroom Fund in his memory.

Members were advised that staff met with risk assessment advisors from the Authority's insurance broker Marsh to conduct a risk assessment as part of their 3D Risk Management Program. Inspections were completed at Mission Island Marsh, Silver Harbour and Cascades Conservation Areas. The Marsh representatives will be providing a report back to the Authority

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with various suggestions to reduce our risk. The site visit will result in future actions to be completed, with the goal of reducing the LRCA's exposure to risk and potential future liability claims in our areas. A full report will be provided in a subsequent agenda.

Members were advised that with the new Provincial government, the oversight for Conservation Authorities has transitioned from the Ministry of Natural Resources and Forestry to the Ministry of Environment, Conservation and Parks.

It was noted that the final round of funding applications under the National Disaster Mitigation Program (NDMP) were being accepted. It was noted that an application will be submitted to update the Mosquito Creek Floodplain Mapping. Sole benefitting funding from the City of Thunder Bay will be included in the 2019 budget.

Resolution #96/18

Moved by Jim Byers, Seconded by Umed Panu

***"THAT: the Lakehead Region Conservation Authority will submit an application under the National Disaster Mitigation Program for the 2019/2020 fiscal year to update the Mosquito Creek Floodplain Mapping." CARRIED.***

Members were provided with the 2019 Draft Budget Version 1.0. Tammy Cook, CAO provided an overview of the budget and the work plan. It was noted that the 2019 Current Value Assessment (CVA) numbers had not been provided from the MNRF at the time of writing; therefore, the levy values will change in the final version of the budget document based on the 2019 CVA.

## **9. PASSING OF ACCOUNTS**

Resolution #97/18

Moved by Jim Byers, Seconded by Wendy Wright

***"THAT: having examined the accounts for the period of June 1, 2018 to June 30, 2018 cheque #1281 to #1319 for \$71,701.76 and preauthorized payments of \$102,909.87 for a total of \$174,611.63, we approve their payment." CARRIED.***

Resolution #98/18

Moved by Wendy Wright, Seconded by Jim Byers

***"THAT: having examined the accounts for the period of July 1, 2018 to July 31, 2018 cheque #1320 to #1364 for \$132,424.98 and preauthorized payments of \$2,081,395.46 for a total of \$2,213,820.44, we approve their payment." CARRIED.***

10. REGULATORY ROLE

The Plan Input and Review for the period from June 28, 2018, to August 29, 2018, was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period from June 28, 2018, to August 29, 2018, were circulated.

11. PROJECTS UPDATE

Members were provided with the written updates of on-going projects/activities as detailed in the Agenda.

It was noted that Hazelwood Lake Family Fun Day and Little Trout Day by the Bay were very successful.

It was noted that the declared Level II Low Water Condition was downgraded to a Level I Low Water Condition on August 1, 2018.

12. NEW BUSINESS

None.

13. NEXT MEETING

Wednesday, September 26, 2018, at 4:30 p.m.

14. AJOURNMENT

Resolution #99/18

Moved by Umed Panu, Seconded by Jim Byers

***"THAT: the time being 5:34 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.***

  
Chair

  
Chief Administrative Officer