



# LAKEHEAD REGION CONSERVATION AUTHORITY

Minutes of the Third Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, March 30, 2016, in the Authority Boardroom. The Vice-Chair called the Meeting to order at 4:30 p.m.

<b>PRESENT:</b>	Donna Blunt, Vice Chair	4:30 p.m. – 6:30 p.m.
	Grant Arnold	4:30 p.m. – 6:30 p.m.
	Ken Boshcoff	4:30 p.m. – 6:30 p.m.
	Erwin Butikofer	4:30 p.m. – 6:30 p.m.
	Jim Byers	4:30 p.m. – 6:30 p.m.
	Ed Chambers	4:30 p.m. – 6:30 p.m.
	Andrew Foulds	4:30 p.m. – 5:17 p.m.
	Linda Rydholm	4:30 p.m. – 6:30 p.m.
	Jim Vezina	4:30 p.m. – 6:30 p.m.
	Wendy Wright	4:30 p.m. – 6:30 p.m.

**REGRETS:** Bill Bartley, Chair

**ALSO**

**PRESENT:** Mervi Henttonen, General Manager/Secretary-Treasurer  
Ryan Mackett, Community Stewardship/Public Relations Officer  
Ryne Gilliam, Field Operations Supervisor  
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

**1. ADOPTION OF AGENDA**

Resolution #35/16

Moved by Jim Byers, Seconded by Linda Rydholm

***"THAT: the Agenda is adopted as amended."* CARRIED.**

**2. DISCLOSURE OF INTEREST**

None.

### 3. MINUTES OF PREVIOUS MEETING

Resolution #36/16

Moved by Linda Rydholm, Seconded by Jim Byers

**"THAT:** *the Minutes of the Lakehead Region Conservation Authority 2<sup>nd</sup> Regular Meeting held on Wednesday, February 24, 2016, are adopted as published AND FURTHER THAT the In-Camera Minutes are adopted."* **CARRIED.**

### 4. IN-CAMERA SESSION

Resolution #37/16

Moved by Wendy Wright, Seconded by Jim Vezina

**"THAT:** *we now go into Committee of the Whole (In-Camera) at 4:31 p.m."* **CARRIED.**

Resolution #38/16

Moved by Wendy Wright, Seconded by Grant Arnold

**"THAT:** *we go back into Open Meeting at 5:34 p.m."* **CARRIED.**

The purpose of the In-Camera Session pertained to personnel, property and third party matters.

Resolution #39/16

Moved by Ken Boshcoff, Seconded by Grant Arnold

**"THAT:** *the Selection Committee will provide a Report detailing their recommendation AND FURTHER THAT the Board of Directors has final approval."* **CARRIED.**

### 5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Home & Garden Show

Members were provided with the schedule to come out and help man the Authority display for the 2016 Home & Garden Show at the CLE.

(b) File: Ministry of Natural Resources and Forestry (MNRF)

Members were provided with a copy of the Ogilvie, Ogilvie & Co CA Act Engagement Session Summary Report. It was noted that the LRCA had not been acknowledged for their participation in the Northern Session and MNRF will be advised of this oversight. Staff also noted that the document does not reflect comments received through the Environmental Registry posting which will be summarized by the MNRF.

(c) File: Queen's Park Day

It was noted that Queen's Park day that was arranged by Conservation Ontario was a success. This Meeting gave Conservation Authorities a chance to discuss points with their elected MPPs and /or their Staff.

(d) File: City of Waukesha Water Proposal: Great Lakes – St. Lawrence River Sustainable Water Resources Agreement Regional Review Process

Correspondence received from Oliver Paipoonge, Conservation Ontario Chair and Toronto and Region Conservation Authority supporting our position on the City of Waukesha Water Proposal was noted.

(e) File: Ontario Pre-Budget Consultation

Correspondence forwarded by the City of Thunder Bay Clerk supporting the LRCA submission on the Ontario Pre-Budget Consultation was noted.

**6. CORRESPONDENCE**

(a) File: Neebing Municipal Official Plan & Comprehensive Zoning By-law

Correspondence from Municipality of Neebing related to their final Open House for input into revisions and updates to Neebing's Official Plan and Comprehensive Zoning By-law was noted. Staff noted that the proposed draft revisions were never received by the LRCA. The LRCA is a commenting agent as delegated by the MNRF to review and comment on updates to Official Plan and Zoning by-laws to represent the provincial interest related to natural hazards encompassed by section 3.1 of the Provincial Policy Statement.

(b) File: Annual Reports

The 2015 Annual Reports from the Essex Region, Mississippi Valley and Ausable-Bayfield Conservation Authorities were received and circulated.

(c) File: Ministry of Environment and Climate Change

Correspondence received from the Source Water Protection Lead at Conservation Ontario, and the General Manager of Conservation Ontario related to the First Nations and Drinking Water Source Protection in Ontario was noted and discussed.

First Nation communities are identified in the *Clean Water Act, (2006)* but all are outside the Lakehead Source Protection Area (scientific boundary) with the exception of Fort William First Nations which is on the municipal drinking water system.

It was noted that under the *Conservation Authorities Act*, our LRCA boundary excludes the Fort William First Nations which is a federal jurisdiction and the Duty to Consult is a Crown responsibility.

- (d) File: Conservation Ontario (CO)

Correspondence from Conservation Ontario as detailed in the Agenda was noted.

It was noted that Mervi Henttonen, LRCA, General Manager/Secretary-Treasurer and Rhonda Bateman, Sault Ste. Marie, General Manager are the two CA Staff representatives on the Environment Canada Lake Partnership Management Committee.

- (e) File: Printed Material

Printed material was circulated.

## **7. MINUTES**

- (a) File: Lakehead Conservation Foundation

The January 20, 2016, Lakehead Conservation Foundation Meeting Minutes which were adopted at their Annual Meeting held on February 29, 2016 was noted.

- (b) File: Spring Melt

Members were advised that the 27<sup>th</sup> Annual Spring Melt Meeting took place.

It was noted that this year the attendance was expanded to include Mayors/Reeves of our member municipalities together with Board Members.

## **8. STAFF REPORTS**

- (a) File: Forest Management Plan Update

Members reviewed and discussed the Staff Report FORMG-01-2016 regarding updating the current Forest Management Plans related to the Managed Forest Tax Incentive Program.

Resolution #40/16

Moved by Jim Byers, Seconded by Erwin Butikofer

***"THAT: Staff Report FORMG-01-2016 is received."* CARRIED.**

- (b) File: Kam River Erosion Control, Victor Broadway – Monitoring

Members reviewed the Staff Report KAMEC-02-2016 related to the Victor Street monitoring reports received from DST Consulting Engineers.

Resolution #41/16

Moved by Erwin Butikofer, Seconded by Jim Byers

***"THAT: the November and December 2015 and January 2016 1470-1480 and 1420 Victor Street Instrumentation Monitoring Reports and the December 2015 Victor Street Monitoring Report are received AND FURTHER THAT the recommendations contained therein are endorsed."*** **CARRIED.**

It was noted that in a future Staff Report related to the Kam River Erosion it will note funds spent on this project since inception and make reference to the "No Wake" rule requested and enforced by the City of Thunder Bay.

(c) File: Authority-owned Land

Members reviewed and discussed the Staff Report #CORP-01-2016 related to Authority Owned Land- CLE Land Use Request.

Resolution # 42/16

Moved by Linda Rydholm, Seconded by Jim Byers

***"THAT: Staff Report No. CORP-01-2016 is received AND FURTHER THAT the Staff recommendation contained therein is approved."*** **CARRIED.**

(d) File: Wedding Requests in Conservation Areas

Members reviewed and discussed the Staff Report #COMREL-01-2016 related to wedding requests in a Conservation Area.

Resolution # 43/16

Moved by Grant Arnold, Seconded by Jim Byers

***"THAT: Staff Report No. COMREL-01-2016 is received AND FURTHER THAT the Staff recommendation contained therein is approved."*** **CARRIED.**

Members were provided the protocol for LRCA-Owned Property Land Use Requests developed by Staff outlining how land use requests are to be handled going forward, along with the request form and permit.

## **9. TREASURER'S REPORT/BUDGET**

Members were provided with the final 2015 Treasurer's Report for Administration and Capital expenses and revenue which includes accounts receivable and payable.

Members reviewed and discussed Staff Report FIN 2/2016.

Resolution #44/16

Moved by Jim Byers, Seconded by Grant Arnold

***“THAT: Report Number FIN 2/2016 Report is adopted AND FURTHER THAT the Report will be provided to the Auditor as it affects the 2015 financial year and beyond.” CARRIED.***

Members reviewed and discussed the Staff Report related to the Reserve Account Policy.

Resolution #45/16

Moved by Grant Arnold, Seconded by Ed Chambers

***“THAT: the Staff Report related to the Reserve Account Policy Review dated March 30, 2016, is adopted as provided.” CARRIED.***

Members reviewed and discussed the two submissions to the Great Lakes Guardian Fund.

Resolution #46/16

Moved by Jim Vezina, Seconded by Ed Chambers

***“THAT: Lakehead Region Conservation Authority Chair and General Manager/Secretary-Treasurer are authorized to enter into a Grant Funding with the Province of Ontario in order to carry out the Great Lakes Guardian Community Fund Project ID GLGCF 4-034.” CARRIED.***

Resolution #47/16

Moved by Ed Chambers, Seconded by Erwin Butikofer

***“THAT: Lakehead Region Conservation Authority Chair and General Manager/Secretary-Treasurer are authorized to enter into a Grant Funding with the Province of Ontario in order to carry out the Great Lakes Guardian Community Fund Project ID GLGCF 4-035.” CARRIED.***

It was noted that the Floodplain Mapping Application to the Federal Government program for 2015/16 fiscal was not successful therefore another application will be made for fiscal 2016/17.

## 10. PASSING OF ACCOUNTS

Resolution #48/16

Moved by Jim Vezina, Seconded by Wendy Wright

***“THAT: having examined the accounts for the period February 1, 2016 to February 29, 2016 cheque #414 to 443 for \$48,728.09, and preauthorized payments of \$33,922.13, for a total of 82,650.22, we approve their payment.” CARRIED.***

## 11. REGULATORY ROLE

The Plan Input and Review binder for the period from February 25, 2016 to March 30, 2016 was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period February 25, 2016 to March 30, 2016 was circulated.

## 12. PROJECTS UPDATE

Members were provided an update of the Source Water Protection Program.

Members reviewed and discussed the Ontario Transfer Payment Agreement 2016/17 Drinking Water Source Protection Programs 1617 DWSP- Lakehead.

Resolution #49/16

Moved by Ken Boshcoff, Seconded by Jim Vezina

***“THAT: the Chair and General Manager/Secretary Treasurer are authorized to execute the Ontario Transfer Payment Agreement 2016/17 Drinking Water Source Protection Programs 1617 DWSP – Lakehead in the amount of \$91,788.20 AND FURTHER THAT this work is only related to the two municipal drinking water systems located within the Lakehead Source Protection Area.” CARRIED.***

It was noted that a Source Protection Authority Meeting will be held immediately after the April 27, 2016 Board Meeting. This meeting will be to receive and adopt the first annual progress report, which is to be prepared annually by the Source Protection Authority and submitted to the Director of the MOECC prior to May 1<sup>st</sup> every year, as required in the *Clean Water Act*.

## 13. NEW BUSINESS

None.

**14. NEXT MEETING**

Wednesday, April 27, 2016, at 4:30 p.m. followed by a Lakehead Source Protection Authority Meeting.

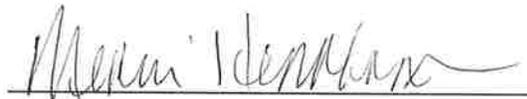
**15. ADJOURNMENT**

Resolution #50/16

Moved by Wendy Wright, Seconded by Jim Vezina

***"THAT: the time being 6:30 p.m. AND FURTHER THAT there being no further business THAT we adjourn."*** **CARRIED.**

  
Vice-Chair

  
General Manager/Secretary Treasurer