



LAKEHEAD REGION
CONSERVATION AUTHORITY

May LRCA Board Meeting Minutes

May 31, 2023 at 4:30 PM

130 Conservation Road/Microsoft Teams

Members Present:

Albert Aiello, Grant Arnold, Donna Blunt, Rudy Buitenhuis, Greg Johnsen, Brian Kurikka, Trevor Giertuga, Jim Vezina

Absent:

Robert Beatty
Dan Calvert
Sheelagh Hendrick

Also Present:

Tammy Cook, Chief Administrative Officer
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melissa Hughson, Watershed Manager
Mark Ambrose, Finance Manager
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. CALL TO ORDER

The Chair called the Meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

THAT: the Agenda be adopted as published.

Motion: #59/23

Motion moved by Albert Aiello and motion seconded by Trevor Giertuga. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, April 20, 2023 be adopted as published.

Motion: #60/23

Motion moved by Trevor Giertuga and motion seconded by Albert Aiello. **CARRIED.**

5. IN-CAMERA AGENDA

THAT: we now go into Committee of the Whole (in-Camera) at 4:31 p.m.

Motion: #61/23

Motion moved by Rudy Buitenhuis and motion seconded by Brian Kurrika. **CARRIED.**

THAT: we go into Open Meeting at 5:07 p.m.

Motion: #62/23

Motion moved by Brian Kurikka and motion seconded by Rudy Buitenhuis. **CARRIED.**

THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority February 22, 2023 meeting be adopted as published.

Motion: #63/23

Motion moved by Grant Arnold and motion seconded by Brian Kurrika. **CARRIED.**

*THAT: the Staff Report FIN-9-2023 be received **AND FURTHER THAT** all full-time and contract staff wages be increased to account for cost-of-living increases on January 1st of the given year in the amount of 6% in 2024, 4% in 2025 and 3% in 2026.*

Motion: #64/23

Motion moved by Grant Arnold and motion seconded by Jim Vezina. **CARRIED.**

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

7.1 Arthur Shewchuk Memorial Bursary

Members were advised that the recipient of the Arthur Shewchuk Memorial Bursary was Dilip Thakur, who is enrolled in fourth year Bachelors in Mechanical Engineering.

8. STAFF REPORTS

8.1 Parking Lot and Paved Trail Project at Cascades Conservation Area – Award Recommendation

Members reviewed and discussed Staff Report CONAREA-02-2023 related to the Parking Lot and Paved Trail Project at Cascades Conservation Area.

THAT: *the Contract for Parking Lot and Paved Trail Project at Cascades Conservation Area be awarded to Bruno's Contracting (Thunder Bay, Ontario) Limited at a cost of \$268,691.00 plus HST AND FURTHER THAT funds will be appropriated from the Conservation Area Maintenance Capital Reserve.*

Motion: #65/23

Motion moved by Jim Vezina and motion seconded by Rudy Buitenhuis. **CARRIED.**

8.2 Management of Floodplain Models and Mapping Project – Award Recommendation

Members reviewed and discussed Staff Report FPMAP-01-2023 related to the Management of Floodplain Models and Mapping Project.

THAT: *the proposal submitted by Water's Edge Environmental Solutions Team for technical services for the Management of Floodplain Models and Mapping Updates Project dated May 15, 2023 is accepted for a fixed fee cost of \$86,950.00, not including HST.*

Motion: #66/23

Motion moved by Jim Vezina and motion seconded by Brian Kurrika. **CARRIED.**

8.3 Purchase of a 2023 Toro TITAN Riding Mower

THAT: *the quote from Northern Turf Equipment for a 2023 Toro TITAN 60-inch zero turn riding mower at a cost of \$8,700.00 plus HST be accepted AND FURTHER THAT funds will be appropriated from the Vehicle and Equipment Reserve.*

Motion: #67/23

Motion moved by Rudy Buitenhuis and motion seconded by Grant Arnold. **CARRIED.**

9. CHIEF ADMINISTRATIVE OFFICER'S REPORT

9.1. Monthly Treasurer's Report

Members were provided with the monthly Treasurer's Report for April's Administration and Capital.

10. PASSING OF ACCOUNTS

THAT: having examined the accounts for the period April 1, 2023 to April 30, 2023 cheque #2876 to #2896 for \$90,856.66 and preauthorized payments of \$116,666.95 for a total of \$207,523.61, we approve their payment.

Motion: #68/23

Motion moved by Grant Arnold and motion seconded by Rudy Buitenhuis. **CARRIED.**

11. REGULATORY ROLE

Members were provided with the summaries for the Plan Input Review program and Section 28 permits issued since last meeting.

12. PROJECTS UPDATE

12.1. Communications Manager Projects Update

Members were advised that the 2023 Dorion Birding Festival was very successful.

It was noted that 10 classes from 10 schools, totalling 274 students participated in the Arbor Week Complementary Education Program.

It was noted that the 2023 Wine Tasting and Dinner at Whitewater event was a success and approximately \$8,400.00 was raised.

12.2. Lands Manager Projects Update

Members were advised that the LRCA Administrative Building Electric Upgrade Project was progressing.

12.3. Watershed Manager Projects Update

Members were advised that a Flood Watch message was issued on April 14, 2023.

It was noted that the Neebing-McIntyre Floodway diverted from April 14th – 17th and again on April 29th – May 2nd. Both events were due to spring melt conditions and precipitation events.

It was noted that the annual rain gauge inspection took place on May 1st and 2nd.

It was noted that the Environment and Climate Change Canada funded program to engage communities on building and sharing knowledge about contaminant levels found in fish in Thunder Bay (Lake Superior) was progressing well and was estimated to have engaged over 12,000 individuals.

It was noted that the Provincial (Stream) Water Quality Monitoring Network (PWQMN) sampling program, facilitated by the Ministry of Environment, Conservation and Parks, has begun.

It was noted that Staff participated in the OPG Kam River Standing Advisory Committee (SAE) meeting on May 9, 2023.

13. NEW BUSINESS

None.

14. NEXT MEETING

Wednesday, June 21, 2023.

15. BOARD TRAINING


Members were provided with the fourth session of Board of Directors training. The focus was on Land Management and the Neebing-McIntyre Floodway.

16. ADJOURNMENT

THAT: the time being 6:17 p.m. AND FURTHER THAT there being no further business we adjourn.

Motion: #69/23

Motion moved by Albert Aiello and motion seconded by Trevor Giertuga. **CARRIED.**


Chair


Chief Administrative Officer