



LAKEHEAD REGION
CONSERVATION AUTHORITY

March LRCA Board Meeting Minutes

March 29, 2023 at 4:30 PM
130 Conservation Road/Microsoft Teams

Members Present:

Grant Arnold, Donna Blunt, Rudy Buitenhuis, Dan Calvert, Sheelagh Hendrick, Greg Johnsen, Brian Kurikka, Jim Vezina

Members Present (Remote):

Trevor Giertuga

Absent:

Albert Aiello, Brent Cadeau

Also Present:

Tammy Cook, Chief Administrative Officer
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melissa Hughson, Watershed Manager
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. CALL TO ORDER

The Chair called the Meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

THAT: the Agenda be adopted as published.

Motion: #46/23

Motion moved by Rudy Buitenhuis and motion seconded by Jim Vezina. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

THAT: the Minutes of the Lakehead Region Conservation Authority Second Regular Meeting held on Wednesday, February 22, 2023 be adopted as published.

Motion: #47/23

Motion moved by Jim Vezina and motion seconded by Rudy Buitenhuis. **CARRIED.**

5. IN-CAMERA AGENDA

No In-Camera Meeting was held.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

None.

8. STAFF REPORTS

None.

9. CHIEF ADMINISTRATIVE OFFICER'S REPORT

9.1. Monthly Treasurer's Report

Members were provided with the monthly Treasurer's Report for February's Administration and Capital.

9.2. Conservation Authorities Act Progress Report #4

Members reviewed and discussed Staff Report CORP-06-2023 related to the *Conservation Authorities Act Progress Report #4*.

THAT: Staff Report CORP-06-2023: Conservation Authorities Act Progress Report #4 be received AND FURTHER THAT Progress Report #4 be approved AND FURTHER THAT the report and updated Inventory of Programs Version 3.0 be forwarded to the Ministry of Natural Resources and Forestry.

Motion: #48/23

Motion moved by Jim Vezina and motion seconded by Brian Kurikka. **CARRIED**

9.3. Provincial Offences Officer Designation – Michelle Willows

Members reviewed and discussed Staff Report CORP-07-2023 related to appointing Michelle Willows as a Provincial Offences Officer.

***THAT:** Staff Report CORP-07-2023 be received **AND FURTHER THAT** Michelle Willows, Environmental Planner, be appointed as Provincial Offences Officer of the Lakehead Region Conservation Authority to enforce regulations under Section 28 and Section 29 of the Conservation Authorities Act.*

Motion: #49/23

Motion moved by Brian Kurikka and motion seconded by Jim Vezina. **CARRIED.**

10. PASSING OF ACCOUNTS

***THAT:** having examined the accounts for the period February 1, 2023 to February 28, 2023 cheque #2810 to #2843 for \$78,094.57 and preauthorized payments of \$87,621.50 for a total of \$165,716.07, we approve their payment.*

Motion: #50/23

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

11. REGULATORY ROLE

Members were provided with the summaries for the Plan Input Review program and Section 28 permits issued since last meeting.

12. PROJECTS UPDATE

12.1. Communications Manager Projects Update

Members reviewed and discussed the Draft 2022 Annual Report.

Members were advised that the LRCA was nominated for the 29th Annual Business Excellence Awards, hosted by the Thunder Bay Chamber of Commerce, in the “Clean, Green, and Beautiful” category for work done at Fisherman’s West Climate Change Awareness Park, Mission Island Marsh Conservation Area, and the Neebing-McIntyre Floodway habitat corridor. The Event will take place on May 3, 2023 at the Thunder Bay Community Auditorium.

12.2. Lands Manager Projects Update

Members were advised that Contractors did a mandatory site visit on March 8, 2023 as part of the tendering process for the Cascades Conservation Area Paving Project. The tender date is scheduled for April 21, 2023, allowing the contractors additional time to view the site snow free.

12.3. Watershed Manager Projects Update

It was noted that the March 15, 2023 snow surveys indicated that the snow survey locations were above average for snow depth and water content, when compared to the historical averages for March 15.

13. NEW BUSINESS

None.

14. NEXT MEETING

By consensus the Members changed the meeting date to Thursday, April 20, 2023 at 4:30 p.m. due to a conflict with the Northwestern Ontario Municipal Association Conference (NOMA).

15. BOARD TRAINING

Members were provided with the second session of Board of Directors training. The focus was on: a review of Finance Policies, Flood Forecasting and Warning Program and the Source Water Protection Program.

16. ADJOURNMENT

THAT: *the time being 6:02 p.m. AND FURTHER THAT there being no further business we adjourn.*

Motion: #51/23

Motion moved by Dan Calvert and motion seconded by Sheelagh Hendrick. **CARRIED.**


Chair


Chief Administrative Officer