



LAKEHEAD REGION
CONSERVATION AUTHORITY

February LRCA Board Meeting Minutes

Feb 22, 2023 at 4:30 PM

130 Conservation Road/Microsoft Teams

Members Present:

Albert Aiello, Grant Arnold, Donna Blunt, Rudy Buitenhuis, Dan Calvert, Sheelagh Hendrick, Greg Johnsen, Brian Kurikka

Members Present (Remote):

Trevor Giertuga, Jim Vezina

Absent:

Brent Cadeau

Also Present:

Tammy Cook, Chief Administrative Officer

Ryne Gilliam, Lands Manager

Ryan Mackett, Communications Manager

Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. CALL TO ORDER

The Chair called the Meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

THAT: the Agenda be adopted as published.

Motion: #29/23

Motion moved by Dan Calvert and motion seconded by Albert Aiello. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

THAT: the Minutes of the Lakehead Region Conservation Authority 69th Annual Meeting held on Thursday, January 26, 2023 be adopted as published.

Motion: #30/23

Motion moved by Dan Calvert and motion seconded by Albert Aiello. **CARRIED.**

5. IN-CAMERA AGENDA

THAT: we now go into Committee of the Whole (In-Camera) at 4:39 p.m.

Motion: #31/23

Motion moved by Dan Calvert and motion seconded by Albert Aiello. **CARRIED.**

THAT: we go into Open Meeting at 4:44 p.m.

Motion: #32/23

Motion moved by Dan Calvert and motion seconded by Sheelagh Hendrick. **CARRIED.**

THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority August 31, 2022 meeting be adopted as published.

Motion: #33/23

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

THAT: Personnel Policy PP-11: Registered Retirement Savings Plan (RRSP) be amended to state that the matched employee and employer RRSP contribution rate be the prevailing OMERS contribution rate as amended from time to time, effective January 1, 2023.

Motion: #34/23

Motion moved by Rudy Buitenhuis and motion seconded by Jim Vezina. **CARRIED.**

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1. Victor Street Erosion 2022 Summary

Members reviewed and discussed Staff Report KAMEC-01-2023 which presented the 2023 Kam River, Victor Broadway, Operation, Maintenance and Surveillance Plan.

THAT: Staff Report KAMEC-01-2023 be received.

Motion: #35/23

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

8.2. 2022 Hazard Tree Removal Program

Members reviewed and discussed Staff Report LM-01-2023 summarizing the 2022 Hazard Tree Removal Program.

THAT: Staff Report LM-01-2023 be received for information.

Motion: #36/23

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

8.3. 2022 Forest Management Annual Report

Members reviewed and discussed Staff Report FORMG-01-2023 summarizing the 2022 Forest Management Plan Report.

THAT: Staff Report FORMG-01-2023 be received.

Motion: #37/23

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

8.4. 2022 Health and Safety Summary

Members reviewed and discussed Staff Report CORP-05-2023 summarizing the 2022 Health and Safety program.

THAT: Staff Report CORP-05-2023 be received for information.

Motion: #38/22

Motion moved by Sheelagh Hendrick and motion seconded by Dan Calvert. **CARRIED.**

9. CHIEF ADMINISTRATIVE OFFICER'S REPORT

9.1. Monthly Treasurer's Report

Members were provided with the monthly Treasurer's Report for January's Administration and Capital.

9.2. Board of Director Per Diems

Members reviewed and discussed Staff Report CORP-04-2023 which provided an update to the Member's remuneration rates for per diems, mileage and other expenses.

THAT: Staff Report CORP-04-2023 Renumeration of Members 2023 Update be received.

Motion: #39/23

Motion moved by Rudy Buitenhuis and motion seconded by Brian Kurikka. **CARRIED.**

9.3. 2023 Final Budget, Version 3.0

Members reviewed and discussed the 2023 Budget and Levy.

THAT: the Lakehead Region Conservation Authority adopts the non-matching levy of \$1,642,922 **AND FURTHER THAT** all member municipalities are designated as benefitting and pay \$926,425 **AND FURTHER THAT** the City of Thunder Bay is designated as the sole-benefitting municipality for maintaining floodplain mapping, Neebing-McIntyre Floodway and Kaministiquia River erosion pays \$716,497 **AND FURTHER THAT** each member municipality is to be advised of their apportionment of the non-matching levy.

Municipality	Member	Vote%	Vote
Conmee	Grant Arnold	1.56%	Yes
Dorion	Brent Cadeau	1.03%	Absent
Gillies	Rudy Buitenhuis	0.89%	Yes
Neebing	Brian Kurikka	8.00%	Yes
O'Connor	Jim Vezina	1.66%	Yes
Oliver Paipoonge	Dan Calvert	19.48%	Yes
Shuniah	Donna Blunt	17.38%	Yes
Thunder Bay	Sheelagh Hendrick	12.50%	Yes
Thunder Bay	Trevor Giertuga	12.50%	Yes
Thunder Bay	Albert Aiello	12.50%	Yes
Thunder Bay	Greg Johnsen	12.50%	Yes

Motion: #40/23

Motion moved by Grant Arnold and motion seconded by Rudy Buitenhuis. **CARRIED.**

THAT: the Lakehead Region Conservation Authority adopts the matching levy of \$150,940 **AND FURTHER THAT** all member municipalities are designated as benefitting **AND FURTHER THAT** each member municipality is to be advised of their apportionment of the matching levy.

Motion: #41/23

Motion moved by Greg Johnsen and motion seconded by Rudy Buitenhuis. **CARRIED.**

THAT: in 2023 the following will be appropriated from the following reserves: Administrative Office Maintenance \$20,000; Vehicle and Equipment Reserve \$15,542; Conservation Area Major Maintenance Capital Reserve \$100,000; and Forest Management Reserve \$3,629.

Motion: #42/23

Motion moved by Rudy Buitenhuis and motion seconded by Greg Johnsen. **CARRIED.**

THAT: the Lakehead Region Conservation Authority adopts the 2023 Budget Document, Version 3.0 for a total budget of \$2,892,484.

Motion: #43/23

Motion moved by Grant Arnold and motion seconded by Brian Kurikka. **CARRIED.**

10. PASSING OF ACCOUNTS

THAT: having examined the accounts for the period January 1, 2023 to January 31, 2023 cheque #2783 to #2809 for \$28,164.55 and preauthorized payments of \$129,386.36 for a total of \$157,550.91, we approve their payment.

Motion: #44/23

Motion moved by Brian Kurikka and motion seconded by Grant Arnold. **CARRIED.**

11. REGULATORY ROLE

Members were provided with the summaries for the Plan Input Review program and Section 28 permits issued since last meeting.

12. PROJECTS UPDATE

12.1. Communications Manager Projects Update

Members were advised that the 2023 Conservation Dinner and Auction was a success with positive feedback from the attendees. Total revenue after expenses was \$19,766.00.

It was noted that the 2023 Tree Seedling Program was cancelled at the request of the program partner, Kevin Van Duyn of Hill's Greenhouses. Due to staffing shortages and other considerations stock is not available.

12.2. Lands Manager Projects Update

Members were advised that the harvesting at Wishart Conservation Area was completed. The Conservation Area was reopened to the public on February 6, 2023.

12.3. Watershed Manager Projects Update

Members were advised that Melissa Hughson was hired in the position of Watershed Manager.

It was noted that the February 15, 2023 snow surveys indicated that the snow survey locations were near or slightly above average for snow depth and water content, when compared to the historical averages for February 15.

Members were advised that the LRCA has secured \$7,000.00 in funding from the Invasive Species Centre to develop a strategic framework to address Invasive Phragmites in Thunder Bay and surrounding areas.

13. NEW BUSINESS

None.

14. NEXT MEETING

Wednesday, March 29, 2023 at 4:30 p.m.

15. BOARD TRAINING

Members were provided with the first session of Board of Directors training that focused on a review of the Organization, By-laws, Board of Directors Policies, formation of Conservation Authorities and the *Conservation Authority Act*.

16. ADJOURNMENT

THAT: *the time being 6:15 p.m. AND FURTHER THAT there being no further business we adjourn.*

Motion: #45/23

Motion moved by Grant Arnold and motion seconded by Brian Kurikka. **CARRIED.**



Chair



Chief Administrative Officer