



# LAKEHEAD REGION

CONSERVATION AUTHORITY

## November LRCA Board Meeting Minutes

November 23, 2022 at 4:30 PM

130 Conservation Road/Microsoft Teams

### **Members Present:**

Grant Arnold, Donna Blunt, Joel Brown, Rudy Buitenhuis, Erwin Butikofer, Umed Panu, Jim Vezina

### **Members Present (Remote):**

Dan Calvert

### **Also Present:**

Tammy Cook, Chief Administrative Officer

Mark Ambrose, Finance Manager

Gail Willis, Watershed Manager

Ryne Gilliam, Lands Manager

Ryan Mackett, Communications Manager

Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

### **Members Absent:**

Andrew Foulds, Trevor Giertuga, Andrea Goold

### **1. CALL TO ORDER**

The Chair called the Meeting to order at 4:30 p.m.

### **2. ADOPTION OF AGENDA**

***THAT:** the Agenda be adopted as published.*

### **Motion: #122/22**

Motion moved by Grant Arnold and motion seconded by Joel Brown. **CARRIED.**

### **3. DISCLOSURE OF INTEREST**

None.

#### 4. MINUTES OF PREVIOUS MEETING

***THAT:** the Minutes of the Lakehead Region Conservation Authority Nineth Regular Meeting held on October 26, 2022 be adopted as published.*

**Motion: #123/22**

Motion moved by Rudy Buitenhuis and motion seconded by Erwin Butikofer. **CARRIED.**

#### 5. IN-CAMERA AGENDA

No In-Camera Meeting was held.

#### 6. BUSINESS ARISING FROM PREVIOUS MINUTES

##### 6.1. OMERS By-Law

Members reviewed and discussed Staff Report Policy – By-Law No. 3/22: OMERS.

***THAT:** the Members of the Lakehead Region Conservation Authority authorize the passing of By-Law No. 3/2022: OMERS By-Law.*

**Motion: #124/22**

Motion moved by Umed Panu and motion seconded by Jim Vezina. **CARRIED.**

***THAT:** the CAO and Finance Manager are authorized to take all action and execute all such documents, certificates and agreements, as they may consider necessary to give effect to the provisions of By-Law No. 3: OMERS By-Law.*

**Motion: #125/22**

Motion moved by Jim Vezina and motion seconded by Grant Arnold. **CARRIED.**

##### 6.2. Staff Report STRAT-03-2022 Final Version Lakehead Region Conservation Authority Five Year Strategic Plan 2023-2027

Members reviewed and discussed Staff Report STRAT-03-2022 related to the Lakehead Region Conservation Authority's Five Year Strategic Plan 2023-2027.

***THAT:** Staff Report STRAT-03-2022 be received **AND FURTHER THAT** the Lakehead Region Conservation Authority Five Year Strategic Plan 2023 – 2027 be adopted.*

**Motion: #126/22**

Motion moved by Umed Panu and motion seconded by Joel Brown. **CARRIED.**

**7. CORRESPONDENCE**

None.

**8. STAFF REPORTS**

**8.1. Staff Report CONAREA-05-2022: Conservation Areas Payment Recommendations Subsequent Report**

Members reviewed and discussed Staff Report CONAREA-05-2022 related to Conservation Areas Payment recommendations.

***THAT:** Staff Report CONAREA-05-2022 be received **AND FURTHER THAT** the recommendations contained therein are endorsed.*

**Motion: #127/22**

Motion moved by Erwin Butikofer and motion seconded by Rudy Buitenhuis. **CARRIED.**

**8.2. Staff Report LM-06-2022: Lands Maintenance Report**

Members reviewed and discussed Staff Report LM-06-2022: Lands Maintenance Report.

***THAT:** Staff Report LM-06-2022 be received for information.*

**Motion: #128/22**

Motion moved by Umed Panu and motion seconded by Jim Vezina. **CARRIED.**

**8.3. Staff Report LM-07-2022: LRCA Administration Building Electrical Upgrade Contract Award**

Members reviewed and discussed Staff Report LM-07-2022: LRCA Administration Building Electrical Upgrade Contract Award.

***THAT:** the Contract for LRCA Administration Building Electrical Upgrade be awarded to G. Prezio Electric Ltd. at a cost of \$264,940.00 not including HST **AND FURTHER THAT** funds will be appropriated from the Administrative Facility Maintenance reserve and available funds from the projected 2022 Administration surplus.*

**Motion: #129/22**

Motion moved by Jim Vezina and motion seconded by Umed Panu. **CARRIED.**

#### **8.4. Staff Report STEW-01-2022: Stewardship Summary**

Members review and discussed Staff Report STEW-01-2022: Stewardship Summary.

***THAT:** Staff Report STEW-01-2022 be received.*

#### **Motion: #130/22**

Motion moved by Grant Arnold and motion seconded by Joel Brown. **CARRIED.**

#### **8.5. Staff Report STEW-02-2022: Invasive Phragmites Summary**

Members reviewed and discussed Staff Report STEW-02-2022: Invasive Phragmites Summary.

***THAT:** Staff Report STEW-02-2022 be received.*

#### **Motion: #131/22**

Motion moved by Rudy Buitenhuis and motion seconded by Erwin Butikofer. **CARRIED.**

#### **8.6. Staff Report POLICY-GEN-22-2022 Communications Strategy**

Members reviewed and discussed Staff Report POLICY-GEN-22-2022 related to the Communications Strategy.

***THAT:** Staff Report POLICY-GEN-22-2022 be received **AND FURTHER THAT** the Communications Strategy be adopted.*

#### **Motion: #132/22**

Motion moved by Grant Arnold and motion seconded by Jim Vezina. **CARRIED.**

#### **8.7. Staff Report POLICY-FIN-01-2022: Tangible Capital Assets**

Members reviewed and discussed Staff Report Policy Fin-01-2022: Tangible Capital Assets

***THAT:** Finance Policy FIN-01-2022: Tangible Capital Assets, Version 3.0 be adopted.*

#### **Motion: #133/22**

Motion moved by Umed Panu and motion seconded by Joel Brown. **CARRIED.**

## **9. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

### **9.1. Monthly Treasurers Report October**

Members were provided with the monthly Financial Report for October's Administration and Capital.

### **9.2. Conservation Authorities Act - Progress Report #3**

Members reviewed and discussed Staff Report CORP-13-2022: *Conservation Authorities Act Progress Report #3*.

**THAT:** Staff Report CORP-13-2022: *Conservation Authorities Act Progress Report #3* be received **AND FURTHER THAT** Progress Report #3 be approved **AND FURTHER THAT** the report be forwarded to the Ministry of Natural Resources and Forestry.

#### **Motion: #134/22**

Motion moved by Erwin Butikofer and motion seconded by Grant Arnold. **CARRIED.**

### **9.3. Bill 23 - More Homes Built Faster Act, 2022**

Members reviewed and discussed Staff Report CORP-14-2022: Bill 23, *More Homes Built Faster Act*.

It was noted that depending on what is passed through the Bill, substantial changes will occur in the programs delivered by Conservation Authorities. Some of these changes include: exempting the need for permits from the Conservation Authority where *Planning Act* approvals are in place resulting in municipalities being downloaded CA core mandate work; prohibiting CA's from providing comments on planning applications related to prescribed acts that are not related to natural hazards; freezing permit and planning fees; a new tool called a Community Infrastructure and Housing Accelerator will be enabled; updates to the Ontario Wetland Evaluation System which will result in less wetlands being protected; proposing the concept of ecological offsetting; and Conservation Authorities must disclose which lands they own that may be suitable for housing which may lead to CAs being directed to sell that land.

**THAT:** Staff Report CORP-14-2022: Bill 23, *More Homes Built Faster Act* be received.

#### **Motion: #135/22**

Motion moved by Rudy Buitenhuis and motion seconded by Jim Vezina. **CARRIED.**

**THAT:** staff comments on the s Environmental Registry of Ontario posting related to Bill 23 as presented at the November 23, 2022 Board Meeting are endorsed **AND FURTHER THAT** the CAO is directed to post the comments on the Environmental Registry of Ontario.

**Motion: #136/22**

Motion moved by Joel Brown and motion seconded by Grant Arnold. **CARRIED.**

**10. PASSING OF ACCOUNTS**

**10.1. Passing of Accounts October**

***THAT:** having examined the accounts for the period October 1, 2022 to October 31, 2022 cheque #2702 to #2730 for \$75,852.22 and preauthorized payments of \$99,611.27 for a total of \$175,463.49, we approve their payment.*

**Motion: #137/22**

Motion moved by Erwin Butikofer and motion seconded by Joel Brown. **CARRIED.**

**11. REGULATORY ROLE**

Members were provided with the summaries for the Plan Input Review program and Section 28 permits issued since last meeting.

**12. PROJECTS UPDATE**

**12.1. Communications Manager Projects Update**

It was noted that the CAO and the Communications Manager attended a conference hosted by the Heart of the Continent/Travel the Heart group.

**12.2. Lands Manager Projects Update**

It was noted that the Hazelwood Lake Picnic Shelter, located at the beach area, will be demolished, removed and site will be remediated by Serafini General Contracting by the end of the year.

**12.3. Watershed Manager Projects Update**

None.

**13. NEW BUSINESS**

None.

**14. NEXT MEETING**

By consensus of the Board, the next meeting will be held on Thursday, January 26, 2023 at 4:30 p.m.

**15. ADJOURNMENT**

**THAT:** *the time being 5:25 p.m. AND FURTHER THAT there being no further business we adjourn.*

**Motion: #138/22**

Motion moved by Jim Vezina and motion seconded by Grant Arnold. **CARRIED.**

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Chair

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Chief Administrative Officer