



April LRCA Board Meeting Minutes
Lakehead Region Conservation Authority
Apr 27, 2022 at 4:30 PM
130 Conservation Road/Microsoft Teams

Members Present:

Grant Arnold, Donna Blunt, Rudy Buitenhuis, Erwin Butikofer, Allan Vis

Electronic Participation:

Joel Brown, Andrew Foulds, Trevor Giertuga, Andrea Goold, Umed Panu

Also Present:

Tammy Cook, Chief Administrative Officer

Gail Willis, Watershed Manager

Ryne Gilliam, Lands Manager

Ryan Mackett, Communications Manager

Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

Regrets:

Jim Vezina

Guests Present:

Rosy Brizi, Grant Thornton LLP

1. CALL TO ORDER

The Chair called the Meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

Agenda item 9.3 was brought forward to the beginning of the meeting.

***THAT:** the Agenda be adopted as amended.*

Motion: #50/22

Motion moved by Grant Arnold and motion seconded by Joel Brown. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

9.3 Financial Statements and Report to the Board

Rosy Brizi, Grant Thornton LLP, presented the 2021 Audit Report and Financial Statements to the Board.

THAT: the 2021 Audit Report and Financial Statements are adopted as presented AND FURTHER THAT each Member Municipality will be forwarded a copy of the final version.

Motion: #51/22

Motion moved by Joel Brown and motion seconded by Grant Arnold. **CARRIED.**

4. MINUTES OF PREVIOUS MEETING

THAT: the Minutes of the Lakehead Region Conservation Authority Third Regular Meeting held on March 30, 2022 be adopted as published.

Motion: #52/22

Motion moved by Rudy Buitenhuis and motion seconded by Erwin Butikofer. **CARRIED.**

5. IN-CAMERA AGENDA

THAT: we now go into Committee of the Whole (In-Camera) at 4:50 p.m.

Motion: #53/22

Motion moved by Andrea Goold and motion seconded by Allan Vis. **CARRIED.**

THAT: we go into Open Meeting at 5:08 p.m.

Motion: #54/22

Motion moved by Andrew Foulds and motion seconded by Rudy Buitenhuis. **CARRIED.**

THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority March 30, 2022 meeting be adopted as published.

Motion: #55/22

Motion moved by Grant Arnold and motion seconded by Allan Vis. **CARRIED.**

6. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

7. CORRESPONDENCE

7.1. MECP Conservation Authority Program and Service Inventory Workshop

Members were invited to attend the Ministry of the Environment, Conservation and Parks Workshop related to Conservation Authority Program and Service Inventory on May 2, 2022. It was noted the MECP had released the Phase II Regulations under the *Conservation Authorities Act*.

8. STAFF REPORTS

8.1. 2022 Tender Award - Floodway CPR Sediment Trap Dredging

Members reviewed and discussed Staff Report NMFC-02-2022 related to the 2022 Floodway CPR Sediment Trap Dredging Tender Award.

THAT: the Contract for Neebing-McIntyre Floodway Sediment Removal 2022 for the material, equipment and labour necessary for the removal of accumulated sediment be awarded to LTL Contracting Ltd. for a cost of \$257,635.00, not including HST.

Motion: #56/22

Motion moved by Erwin Butikofer and motion seconded by Joel Brown. **CARRIED.**

8.2. Kam River Erosion Control, Victor Broadway Operation, Maintenance and Surveillance Plan - 2022

Members reviewed and discussed Staff Report KAMEC-01-2022 related to the Kam River Erosion Control, Victor Broadway Operation, Maintenance and Surveillance Plan for 2022.

THAT: Staff Report KAMEC-01-2022 be received.

Motion: #57/22

Motion moved by Grant Arnold and motion seconded by Allan Vis. **CARRIED.**

8.3. Annual Monitoring Report - Victor Street

Members reviewed and discussed Staff Report KAMEC-02-2022 related to the Victor Street Slope Monitoring Report.

THAT Staff Report KAMEC-02-2022 and the Victor Street Slope Monitoring Report, dated March 28, 2022 be received.

Motion: #58/22

Motion moved by Joel Brown and motion seconded by Andrea Goold. **CARRIED.**

8.4. LRCA Administration Building Electrical Upgrade – Contract Administration

Members reviewed and discussed Staff Report LM-05-2022 related to the LRCA Administration Building Electrical Upgrade, Contract Administration.

THAT: *the Contract for LRCA Administration Building Electrical Upgrade for Contract Administration be awarded to TBT Engineering for a cost of \$16,000.00, not including HST AND FURTHER THAT funds will be appropriated from the Administrative Facility Maintenance Reserve.*

Motion: #59/22

Motion moved by Allan Vis and motion seconded by Andrew Foulds. **CARRIED.**

8.5. Silver Harbour Dive Park Access Project

Members reviewed and discussed Staff Report CONAREA-01-2022 related to applying for funding from NOHFC: Enhance your Community Program.

THAT: *Staff Report CONAREA-01-2022 be received AND FURTHER THAT the CAO and Chair are authorized to apply for funding from NOHFC: Enhance your Community Program related to the Silver Harbour Dive Park Access Project in collaboration with Thunder Country Diving.*

Motion: #60/22

Motion moved by Erwin Butikofer and motion seconded by Andrew Foulds. **CARRIED.**

8.6. 2021 Plan Review Summary

Members reviewed and discussed Staff Report PIR-01-2022 related to the 2021 Plan Review Summary.

THAT: *Staff Report PIR-01-2022 be received.*

Motion: #61/22

Motion moved by Allan Vis and motion seconded by Grant Arnold. **CARRIED.**

9. CHIEF ADMINISTRATIVE OFFICER'S REPORTS

9.1. Monthly Treasurer's Report

Members were provided with the monthly Financial Report for March's Administration and Capital.

9.2. LRCA Office Furniture

Members reviewed and discussed Staff Report FIN-07-2022 related to the purchase of Office Furniture.

THAT: the CAO is authorized to purchase office furniture as outlined in Staff Report FIN-07-2022 **AND FURTHER THAT** the purchase will be funded from the Operating Capital Reserve.

Motion: #62/22

Motion moved by Joel Brown and motion seconded by Rudy Buitenhuis. **CARRIED.**

10. PASSING OF ACCOUNTS

THAT: having examined the accounts for the period March 1, 2022 to March 31, 2022 cheque #2522 to #2552 for \$85,813.03 and preauthorized payments of \$74,607.90 for a total of \$160,420.93, we approve their payment.

Motion: #63/22

Motion moved by Andrew Foulds and motion seconded by Rudy Buitenhuis. **CARRIED.**

11. REGULATORY ROLE

Members were provided with the summaries for the Plan Input and Review Program and Section 28 permits issued since the last meeting.

12. PROJECTS UPDATE

12.1. Communications Manager Projects Update

Members were provided with Projects Updates from the Communications Manager Report.

12.1.1 2021 Annual Report

Members reviewed and discussed the 2021 Lakehead Region Conservation Authority Annual Report.

THAT: the 2021 Lakehead Region Conservation Authority Annual Report be approved.

Motion: #64/22

Motion moved by Andrew Foulds and motion seconded by Grant Arnold. **CARRIED.**

12.1.1. Superior Country Partnership Memorandum of Understanding

Members reviewed and discussed the partnership with Superior Country.

***THAT:** the Chair and CAO are authorized to enter into an agreement with Superior Country for the placement of a picnic table at Hurkett Cove Conservation Area.*

Motion: #65/22

Motion moved by Andrea Goold and motion seconded by Allan Vis. **CARRIED.**

12.2. Lands Manager Projects Update

None.

12.3. Watershed Manager Projects Update

Members were provided with Projects Updates from the Watershed Manager Report.

Members were advised that a Source Protection Authority Meeting would be held immediately after the LRCA Board Meeting to adopt the seventh annual progress report.

It was noted that the April 14, 2022 snow surveys indicated that the snow survey locations were significantly above average for snow depth and water content when compared to the historical averages for April 15.

It was noted that Lake Superior's water levels were 6 centimetres below its period-of-record and remains the lowest since 2013.

The 33rd Annual Spring Melt Meeting Minutes and presentation were circulated.

It was noted that the City of Thunder Bay and LRCA issued a media release for the public to view the concept plan and comment on the future improvements at the Mountdale Boat Launch through the City's Get Involved website.

13. NEW BUSINESS

Andrea Goold, LCF President, brought forward an idea to raise funds for future consideration, whereby trails or parking lots were given naming rights for a fee or donation.

14. NEXT MEETING

The next meeting will be held on May 25, 2022 at 4:30 p.m.

15. ADJOURNMENT

THAT: *the time being 5:40 p.m. AND FURTHER THAT there being no further business we adjourn.*

Motion: #66/22

Motion moved by Joel Brown and motion seconded by Erwin Butikofer. **CARRIED.**

Chair

Chief Administrative Officer