



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Eighth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, October 28, 2020, via Microsoft Teams. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Grant Arnold, Vice-Chair  
Joel Brown  
Rudy Buitenhuis  
Erwin Butikofer  
Andrew Foulds  
Trevor Giertuga  
Andrea Goold  
Umed Panu  
Jim Vezina  
Allan Vis

**ALSO PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Gail Willis, Watershed Manager  
Ryan Mackett, Communications Manager  
Ryne Gilliam, Lands Manager  
Melanie O'Riley, Receptionist/Admin Clerk, recorder of Minutes

### 1. ADOPTION OF AGENDA

Resolution #85/20

Moved by Erwin Butikofer, Seconded by Andrea Goold

*"THAT: the Agenda is adopted as published."* **CARRIED.**

### 2. DISCLOSURE OF INTEREST

None.

**3. MINUTES OF PREVIOUS MEETING**

Resolution #86/20

Moved by Umed Panu, Seconded by Allan Vis

***“THAT: the Minutes of the Lakehead Region Conservation Authority Seventh Regular Meeting held on Wednesday, September 30, 2020 be adopted as published.” CARRIED.***

**4. IN-CAMERA AGENDA**

An In-Camera session was not held.

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

None.

**6. CORRESPONDENCE**

(a) File: Conservation Authorities Act Review: Enforcement Provisions

Correspondence from Conservation Ontario’s Chair Wayne Emmerson, to Minister Yurek (MECP) and Minister Yakabuski (MNRF) encouraging the enactment of potential enforcement clauses in the *Conservation Authorities Act* that are yet to be enacted were noted.

**7. STAFF REPORTS**

Members reviewed and discussed Staff Report POLICY-BOD04-2020 related to an amendment to incorporate electronic hearings in the Hearing Guidelines.

Resolution #87/20

Moved by Grant Arnold, Seconded by Rudy Buitenhuis

***“THAT: Staff Report POLICY-BOD04-2020 be received AND FURTHER THAT Board of Directors Policy BOD-04: Hearing Guidelines version 2.0 be amended to incorporate electronic hearings.” CARRIED.***

Members reviewed and discussed Staff Report CORP-07-2020 related to the designation of Tammy Cook, Chief Administrative Officer, as a Provincial Offences Officer under Sections 28 and 29 of the *Conservation Authorities Act*.

Resolution #88/20

Moved by Jim Vezina, Seconded by Joel Brown

*“THAT: Staff Report CORP-07-2020 be received **AND FURTHER THAT** Tammy Joy Cook, Chief Administrative Officer, be appointed as a Provincial Offences Officer of the Lakehead Region Conservation Authority to enforce regulations under Section 28 and Section 29 of the Conservation Authorities Act within its Area of Jurisdiction.” **CARRIED.***

Members reviewed and discussed Staff Report CONAREA-02-2020 related to a review of payment options in Conservation Areas, as directed by Board Resolution #53/20. A presentation was provided for discussion purposes during the meeting. A subsequent report will be brought forward for Board consideration of options.

Resolution #89/20

Moved by Andrew Foulds, Seconded by Erwin Butikofer

*“THAT: Staff Report CONAREA-02-2020 be received.” **CARRIED.***

#### **8. CHIEF ADMINISTRATIVE OFFICER REPORT**

Members were provided with the monthly Treasurer’s Report for September’s Administration and Capital.

Members were advised that the LRCA Administrative building will serve as a polling station if a Federal election is called.

#### **9. PASSING OF ACCOUNTS**

Resolution #90/20

Moved by Umed Panu, Seconded by Andrea Goold

*“THAT: having examined the accounts for the period of September 1, 2020 to September 30, 2020 cheque #2062 to #2094 for \$22,932.54 and preauthorized payments of \$65,603.03 for a total of \$88,535.57, we approve their payment.” **CARRIED.***

#### **10. REGULATORY ROLE**

Members were provided with the Plan Input and Review Summary for the Period of September to October 22, 2020 and a summary of Section 28 Permits issued in 2020 to date.

#### **11. PROJECTS UPDATE**

Members were advised that staff were successful in securing a second TD Friends of the Environment Fund grant in the amount of \$12,790.00 which will be used for Environment Education.

It was noted the 2021 Fundraising calendar has been fully funded through the sale of advertising to local businesses and organizations. 10,000 copies of the calendar will be distributed locally, free of charge, to watershed residents.

It was noted that a discussion will take place at the November 9, 2020 Foundation Meeting about what form the 2021 Fundraising Dinner is going to take as is unlikely that the in-person dinner and auction will not be feasible in February 2021 due to COVID-19.

It was noted that the Communications Manager attended a virtual Adobe MAX conference on October 20-23.

It was noted that staff have applied for a \$5,000.00 grant from the Tbaytel For Good fund, for the creation of a healing trail on the LRCA Administrative Office property.

It was noted that the Lake Superior water levels continue to be above average. A Shoreline Condition Statement remains in effect due to the high levels.

It was noted that due to COVID-19, the Ministry of the Environment, Conservation and Parks had suspended the Provincial Water Quality Monitoring Network (PWQMN) and Provincial Groundwater Monitoring Network (PGMN) water quality sampling programs. The programs were reinitiated in October and staff have begun sampling groundwater wells and surface water sites.

It was noted on September 30<sup>th</sup>, the Watershed Manager presented the webinar "2019 Whitefish River Flood Event" at the 2020 Ontario Flood Forecasting and Warning Workshop.

On October 16<sup>th</sup>, the Watershed Manager and the Watershed Stewardship Technician Intern hosted a stakeholder and volunteer day event for eleven participants to learn about the rehabilitation and enhancement plans for Fisherman's Park West, in addition to preparing the site for spring 2021 plantings.

**12. NEW BUSINESS**

None.

**13. NEXT MEETING**

Wednesday, November 25, 2020, at 4:30 p.m. via Microsoft Teams. The 2021 Final Budget will be presented for approval.

14. AJOURNMENT

Resolution #91/20

Moved by Jim Vezina, seconded by Rudy Buitenhuis

*"THAT: the time being 5:45 p.m. AND FURTHER THAT there being no further business we adjourn."* **CARRIED.**

  
Chair

  
Chief Administrative Officer