



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Tenth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, November 27, 2019, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Rudy Buitenhuis
Erwin Butikofer
Andrew Foulds
Umed Panu
Allan Vis
Jim Vezina

REGRETS: Grant Arnold, Vice-Chair
Ed Chambers
Trevor Giertuga
Andrea Goold

ALSO PRESENT: Tammy Cook, Chief Administrative Officer
Gail Willis, Watershed Manager
Mark Ambrose, Finance Manager
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melanie O'Riley, Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #114/19

Moved by Allan Vis, Seconded by Jim Vezina

"THAT: the Agenda be adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution#115/19

Moved by Jim Vezina, Seconded by Allan Vis

“THAT: the Minutes of the Lakehead Region Conservation Authority Ninth Regular Meeting held on Wednesday, October 30, 2019, together with the In-Camera portion be adopted as published.”
CARRIED.

4. IN-CAMERA AGENDA

Resolution #116/19

Moved by Allan Vis, Seconded by Jim Vezina

“THAT: we now go into Committee of the Whole (In-Camera) at 4:31 p.m.” **CARRIED.**

Resolution #117/19

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

“THAT: we go into Open Meeting at 4:45 p.m.” **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and legal matters.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Conservation Authority Consultation with MECP

Members were advised that the CAO and Chair participated in a teleconference with Ministry of the Environment, Conservation and Parks (MECP) Minister’s Office staff person Holly Fullager and Rebecca Teare from the Deputy Minister’s Office on November 7, 2019. The Minister did not participate. MECP has indicated that they consider this to be pre-consultation with full consultation to come in the future. Calls were being held with all 36 Conservation Authorities. The call provided an opportunity to discuss the LRCA proposed 2020 and highlight what is unique about the LRCA.

(b) File: 2020 Budget and Levy

Members reviewed and discussed the 2020 Budget and Levy.

Resolution #118/19

Moved by Jim Vezina, Seconded by Erwin Butikofer

“THAT: the Lakehead Region Conservation Authority adopts the non-matching levy of \$1,517,462 AND FURTHER THAT all member municipalities are designated as benefitting and pay \$880,573 AND FURTHER THAT the City of Thunder Bay is designated as the sole-benefitting municipality for maintaining floodplain mapping, Neebing-McIntyre Floodway projects and Kaministiquia River erosion projects and pays \$636,889 AND FURTHER THAT each member municipality is to be advised of their apportionment of the non-matching levy.” CARRIED.

Non-Matching Funds Levy Portion - Weighed Recorded Vote Results:

Municipality	Member	Vote %	Vote
Conmee	Grant Arnold	1.54%	Absent
Dorion	Ed Chambers	1.03%	Absent
Gillies	Rudy Buitenhuis	0.88%	Yes
Neebing	Erwin Butikofer	7.87%	Yes
O'Connor	Jim Vezina	1.65%	Yes
Oliver Paipoonge	Allan Vis	19.30%	Yes
Shuniah	Donna Blunt	17.73%	Yes
Thunder Bay	Andrew Foulds	12.50%	Yes
Thunder Bay	Trevor Giertuga	12.50%	Absent
Thunder Bay	Umed Panu	12.50%	Yes
Thunder Bay	Andrea Goold	12.50%	Absent

Resolution #119/19

Moved by Erwin Butikofer, Seconded by Rudy Buitenhuis

“THAT: the Lakehead Region Conservation Authority adopts the matching levy of \$150,940 AND FURTHER THAT all member municipalities are designating as benefitting AND FUTHER THAT each member municipality is to be advised of their apportionment of the matching levy.” CARRIED.

Resolution #120/19

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

“THAT: funds will be taken from the Vehicle and Equipment Reserve during 2020 to purchase a push lawn mower and brush cutter AND FURTHER THAT the estimated cost is \$1,400.” CARRIED.

Resolution #121/19

Moved by Erwin Butikofer, Seconded by Umed Panu

“THAT: funds will be taken from the Forest Management Reserve during 2020 for consultant fees and the annual tree subsidy AND FURTHER THAT the estimated cost is \$11,827.” CARRIED.

Resolution #122/19

Moved by Jim Vezina, Seconded by Erwin Butikofer

“THAT: the Lakehead Region Conservation Authority adopts the 2020 Budget Document, Version 2.0 for a total budget of \$2,415,719.” CARRIED.

6. CORRESPONDENCE

(a) File: 2018/19 Lakehead University Endowment Report

Members were advised that the recipient of the 2018/2019 Lakehead University Endowment was Emily Hunt, who is enrolled in first year Honors Bachelor of Science.

(b) File: Printed Material

Printed material was circulated.

7. MINUTES

(a) File: Lakehead Conservation Foundation

The minutes of the Lakehead Conservation Foundation dated June 17, 2019, which were adopted at their November 4, 2019 meeting were noted.

(b) File: Conservation Ontario Council Minutes

The minutes of the Conservation Ontario Council Meeting held on September 30, 2019 were noted.

8. STAFF REPORTS

Members reviewed and discussed Staff Report WM-04-2019 related to the Little Pine River Watershed Assessment Report.

Resolution #123/19

Moved by Erwin Butikofer, Seconded by Jim Vezina

“THAT: the Little Pine River Watershed Assessment Report be received AND FURTHER THAT the recommendations contained therein are endorsed.” CARRIED.

Members reviewed and discussed Staff Report WM-05-2019 related to the North Current River Watershed Assessment Report.

Resolution #124/19

Moved by Umed Panu, Seconded by Jim Vezina

***"THAT: the North Current River Watershed Assessment Report be received AND FURTHER THAT the recommendations contained therein are endorsed."** CARRIED.*

Members reviewed and discussed Staff Report LM-03-2019 related to the 2019 Hazard Tree Removal Program.

Resolution #125/19

Moved by Jim Vezina, Seconded by Umed Panu

***"THAT: Staff Report LM-03-2019 be received for information."** CARRIED.*

Members reviewed and discussed Staff Report LM-04-2019 related to the 2019 Conservation Area Maintenance.

Resolution #126/19

Moved by Jim Vezina, Seconded by Umed Panu

***"THAT: Staff Report LM-04-2019 be received for information."** CARRIED.*

9. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for October plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Resolution #127/19

Moved by Umed Panu, Seconded by Allan Vis

***"THAT: the Chief Administrative Officer is authorized to transfer funds within the 2019 budget AND FURTHER THAT the revised Treasurer's Report will be presented at the Annual Meeting."** CARRIED.*

Resolution #128/19

Moved by Allan Vis, Seconded by Jim Vezina

"THAT: the Chief Administrative Officer is authorized to transfer unexpended funds to project balances where required AND FURTHER THAT this is required to facilitate the preparation of the 2019 financial statements." CARRIED.

It was noted that Staff have begun the process of drafting an Indemnification By-Law for the Authority, as required in the Administrative By-Law.

Members were provided with the 2020 Annual Meeting Agenda format. It was noted the 2020 Annual Meeting will be held on Wednesday January 29, 2020 starting at 4:30 p.m.

10. PASSING OF ACCOUNTS

Resolution #129/19

Moved by Jim Vezina, Seconded by Allan Vis

"THAT: having examined the accounts for the period of October 1, 2019 to October 31, 2019 cheque #1781 to #1813 for \$84,295.23 and preauthorized payments of \$62,418.33 for a total of \$146,713.56, we approve their payment." CARRIED.

11. REGULATORY ROLE

The Plan Input and Review for the period from October 31, to November 27, 2019, was circulated.

The Permits issued for the period from October 31, to November 27, 2019, were circulated.

12. PROJECTS UPDATE

Members were advised that the Lake Superior Shoreline Flood Watch was updated on November 6, 2019 in response to the continued high-water levels on Lake Superior.

It was noted that the Watershed Manager and the GIS/Water Resources Technologist attended the 2019 Planning Workshop on October 23, 2019 in Thunder Bay, hosted by the Ministry of Municipal Affairs and Housing Planning Team.

It was noted that printed copies of the 2020 LRCA Fundraising Calendar are available.

It was noted that tickets to the 2020 Conservation Dinner & Auction are now available.

It was noted that the LRCA's education programs have now been completed for 2019. Approximately 3,033 participants took part in programs, school field trips and workshops during 2019, which is an increase of more than 251 participants from 2018.

It was also noted that the current Education Coordinator has retired, as of November 22, 2019. The position has been posted, with interviews conducted during the week of November 18. It is anticipated to have the new Education Coordinator selected with a starting date in January 2020.

It was noted that on November 13th the Communications Manager and Information Systems Coordinator attended and presented at the 2019 GIS Day event. The event was hosted at Lakehead University and featured various organizations and businesses conducting quick information sessions to rotating groups of grade 9 high school students to talk about how GIS is implemented at those various organizations.

13. NEW BUSINESS.

It was noted that Staff have been working with Eco Logging regarding continuing harvesting within William's Forest per the Forest Management Plan.

14. NEXT MEETING

The Annual Meeting will be held on Wednesday, January 29, 2019, starting at 4:30 p.m.

15. AJOURNMENT

Resolution #130/19

Moved by Andrew Foulds, Seconded by Allan Vis

"THAT: the time being 5:27 p.m. AND FURTHER THAT there being no further business we adjourn." **CARRIED.**


Chair


Chief Administrative Officer