



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Tenth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, November 24, 2021, via Microsoft Teams. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Grant Arnold, Vice-Chair
Joel Brown
Rudy Buitenhuis
Erwin Butikofer
Andrew Foulds
Andrea Goold
Umed Panu
Jim Vezina
Allan Vis

REGRETS: Trevor Giertuga

ALSO PRESENT: Tammy Cook, Chief Administrative Officer, recorder of Minutes
Mark Ambrose, Finance Manager
Gail Willis, Watershed Manager
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager

1. ADOPTION OF AGENDA

Resolution #110/21

Moved by Grant Arnold, Seconded by Joel Brown

"THAT: the Agenda be adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #111/21

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

“THAT: the Minutes of the Lakehead Region Conservation Authority Ninth Regular Meeting held on Wednesday, October 27, 2021 be adopted as published.” CARRIED.

4. IN-CAMERA AGENDA

An In-Camera meeting was not held.

5. BUSINESS ARISING FROM PREVIOUS MINUTES**(a) File: 2022 Budget and Levy**

Members reviewed and discussed the 2022 Budget and Levy.

Resolution #112/21

Moved by Andrew Foulds, Seconded by Joel Brown

“THAT: the Lakehead Region Conservation Authority adopts the non-matching levy of \$1,582,390 AND FURTHER THAT all member municipalities are designated as benefitting and pay \$901,673 AND FURTHER THAT the City of Thunder Bay is designated as the sole-benefitting municipality for maintaining floodplain mapping, Neebing-McIntyre Floodway and Kaministiquia River erosion and pays \$680,717 AND FURTHER THAT each member municipality is to be advised of their apportionment of the non-matching levy.” CARRIED.

Non-Matching Funds Levy Portion – Weighed Recorded Vote Results:

Municipality	Member	Vote %	Vote
Conmee	Grant Arnold	1.57%	Yes
Dorion	Joel Brown	1.03%	Yes
Gillies	Rudy Buitenhuis	0.89%	Yes
Neebing	Erwin Butikofer	7.95%	Yes
O'Connor	Jim Vezina	1.67%	Yes
Oliver Paipoonge	Allan Vis	19.48%	Yes
Shuniah	Donna Blunt	17.41%	Yes
Thunder Bay	Andrew Foulds	12.50%	Yes
Thunder Bay	Trevor Giertuga	12.50%	Absent
Thunder Bay	Umed Panu	12.50%	Yes
Thunder Bay	Andrea Goold	12.50%	Yes

Resolution #113/21

Moved by Andrea Goold, Seconded by Umed Panu

“THAT: the Lakehead Region Conservation Authority adopts the matching levy of \$150,940 AND FURTHER THAT all member municipalities are designated as benefitting AND FUTHER THAT each member municipality is to be advised of their apportionment of the matching levy.” CARRIED.

Resolution #114/21

Moved by Jim Vezina, Seconded by Allan Vis

“THAT: in 2021 the following will be appropriated from the following reserves: Vehicle and Equipment Reserve \$71,400; Conservation Area Major Maintenance Capital Reserve \$156,600; and Forest Management Reserve \$3,000.” CARRIED.

Resolution #115/21

Moved by Grant Arnold, Seconded by Joel Brown

“THAT: the Lakehead Region Conservation Authority adopts the 2022 Budget Document, Version 2.0 for a total budget of \$3,396,159.” CARRIED.

6. CORRESPONDENCE

(a) File: 2020/21 Lakehead University – Arthur Shewchuk Memorial Bursary

Members were advised that the 2020/2021 Lakehead University – Arthur Shewchuk Memorial Bursary recipient was Allison Farrish, BEng (Mechanical).

7. STAFF REPORTS

Members reviewed and discussed Staff Report LM-07-2021 which outlined the 2021 field maintenance season.

Resolution #116/21

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

“THAT: Staff Report LM-07-2021 be received for information.” CARRIED.

Members reviewed and discussed Staff Report WM-02-2021 related to the Wetland Delineation Project.

Resolution #117/21

Moved by Andrew Foulds, Seconded by Umed Panu

“THAT: Staff Report WM-02-2021 be received AND FURTHER THAT the identified Unevaluated Wetlands plus a 30 metre buffer be incorporated into the LRCA Approximate Regulated Area, effective immediately.” CARRIED.

Members reviewed and discussed Staff Report POLICY-GEN-19-2021 related to the LRCA’s Traditional Land Acknowledgement Statement.

Resolution #118/21

Moved by Jim Vezina, Seconded by Andrea Goold

“THAT: General Policy GEN-19-2021: Traditional Land Acknowledgement be approved AND FURTHER THAT the LRCA Traditional Land Acknowledgement be adopted:

The Lakehead Region Conservation Authority respectfully acknowledges that the lands on which we live and work are the traditional lands of the Anishinabek Nation and the traditional territory of Fort William First Nation, signatory to the Robinson-Superior Treaty of 1850.

As partners in the conservation and protection of the Lakehead Watershed along with First Nations communities, the Métis Nation of Ontario, and other Indigenous peoples, the LRCA is committed to the common vision of a healthy, safe and sustainable Lakehead Watershed.” CARRIED.

8. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer’s Report for October’s Administration and Capital.

Members were advised that the 2021 Annual LRCA Holiday Gathering which was scheduled for December 9, 2021 was cancelled due to COVID-19.

Members reviewed and discussed Staff Report CORP-12-2021 related to amending the Administrative By-Law to incorporate governance related clauses proclaimed in the *Conservation Authorities Act*.

Resolution #119/21

Moved by Allan Vis, Seconded by Umed Panu

THAT: Staff Report CORP-12-2021 is received AND FURTHER THAT Administrative By-Law No. 1/2018 Version 4.0 be adopted to incorporate governance related clauses proclaimed in the Conservation Authorities Act.” CARRIED.

Members reviewed and discussed Staff Report CORP-13-2021 related to the designation of two new Provincial Offences Officers to enforce Section 29 of the *Conservation Authorities Act*.

Resolution #120/21

Moved by Joel Brown, Seconded by Grant Arnold

"THAT: Staff Report CORP-13-2021 be received AND FURTHER THAT Ryne Gilliam, Lands Manager and Ryan Harris, Field Operations Lead Hand, be appointed as Provincial Offences Officers of the Lakehead Region Conservation Authority to enforce regulations under Section 29 of the Conservation Authorities Act." **CARRIED.**

Members reviewed and discussed Staff Report CORP-14-2021 related to the Transition Plan required under Ontario Regulation 687/21.

Resolution #121/21

Moved by Allan Vis, Seconded by Grant Arnold

"THAT: Staff Report CORP-14-2021: Conservation Authorities Act Phase 1 Regulations – Transition Plan be received AND FURTHER THAT the Lakehead Region Conservation Authority Transition Plan, dated November 2021 be approved." **CARRIED.**

Resolution #122/21

Moved by Erwin Butikofer, Seconded by Andrea Goold

"THAT: the Chief Administrative Officer is authorized to transfer funds within the 2021 budget AND FURTHER THAT the revised Treasurer's Report will be presented at the Annual Meeting." **CARRIED.**

Resolution #123/21

Moved by Andrew Foulds, Seconded by Rudy Buitenhuis

"THAT: the Chief Administrative Officer is authorized to transfer unexpended funds to project balances where required AND FURTHER THAT this is required to facilitate the preparation of the 2021 financial statements." **CARRIED.**

Members were provided with the 2022 Annual Meeting Agenda format. It was noted that the Annual Meeting will be held on Wednesday January 26, 2022 starting at 4:30 p.m.

9. PASSING OF ACCOUNTS

Resolution #124/21

Moved by Grant Arnold, Seconded by Umed Panu

“THAT: having examined the accounts for the period of October 1, 2021 to October 31, 2021 cheque #2425 to #2447 for \$265,324.71 and preauthorized payments of \$131,800.10 for a total of \$397,124.81, we approve their payment.” CARRIED.

10. REGULATORY ROLE

Members were provided with the Plan Input and Review Summary for the period of October to November 17, 2021 and a summary of Section 28 Permits issued in 2021 to date.

11. PROJECTS UPDATE

Members were advised that the LRCA’s education programs were completed for 2021.

Members were advised that Staff will be initiating talks with Hill’s Greenhouses, regarding the 2022 Private Landowner’s Tree Seedling Assistance program.

Members were advised that on November 4th, the LRCA moved from a Level II Low Water Condition to a Level I Low Water Condition within the LRCA Area of Jurisdiction.

Members were advised that on November 10th, a forecasted storm event resulted in LRCA Staff issuing Watershed Conditions Statements, as part of the Flood Forecasting Program.

It was noted that the snow sampling program began November 15th. Twice a month from November until May staff conduct snow surveys at our three historical snow survey locations (Hazelwood, Pennock Creek (off Vibert Road) and McVicar Creek).

12. NEW BUSINESS

None.

13. NEXT MEETING

The Annual Meeting will be held on Wednesday, January 26, 2022, starting at 4:30 p.m. The type of Meeting (i.e. in person or via Microsoft teams) will be determined based on the status of COVID-19 closer to the date.

14. ADJOURNMENT

Resolution #125/21

Moved by Allan Vis, Seconded by Jim Vezina

"THAT: the time being 5:30 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.



Chair



Chief Administrative Officer