



LAKEHEAD REGION

CONSERVATION AUTHORITY

June LRCA Board Meeting Minutes
June 22, 2022 at 4:30 PM
130 Conservation Road/Microsoft Teams

Members Present:

Donna Blunt (Chair), Grant Arnold (Vice-Chair), Rudy Buitenhuis

Members Present (Remote):

Joel Brown, Erwin Butikofer, Andrea Goold, Umed Panu, Jim Vezina, Allan Vis

Also Present:

Tammy Cook, Chief Administrative Officer
Gail Willis, Watershed Manager
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

Members Absent:

Andrew Foulds, Trevor Giertuga

1. CALL TO ORDER

The Chair called the Meeting to order at 4:30 p.m.

2. ADOPTION OF AGENDA

THAT: the Agenda be adopted as published.

Motion: #73/22

Motion moved by Grant Arnold and motion seconded by Joel Brown. **CARRIED.**

3. DISCLOSURE OF INTEREST

None.

4. MINUTES OF PREVIOUS MEETING

THAT: the Minutes of the Lakehead Region Conservation Authority Fifth Regular Meeting held on May 25, 2022 be adopted as published.

Motion: #74/22

Motion moved by Rudy Buitenhuis and motion seconded by Jim Vezina. **CARRIED.**

5. IN-CAMERA AGENDA

THAT: we now go into Committee of the Whole (In-Camera) at 4:34 p.m.

Motion: #75/22

Motion moved by Jim Vezina and motion seconded by Andrea Goold. **CARRIED.**

THAT: we go into Open Meeting at 4:41 p.m.

Motion: #76/22

Motion moved by Umed Panu and motion seconded by Allan Vis. **CARRIED.**

THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority April 27, 2022 meeting be adopted as published.

Motion: #77/22

Motion moved by Joel Brown and motion seconded by Andrea Goold. **CARRIED.**

THAT: effective January 1, 2023 the position of Environmental Planner will become a full-time permanent position at the Lakehead Region Conservation Authority.

Motion: #78/22

Motion moved by Grant Arnold and motion seconded by Erwin Butikofer. **CARRIED.**

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1. Insurance Premium Increases

As requested, Staff inquired with Marsh (LRCA's insurance provider) about increasing the deductible to a higher amount (currently \$10,000) and was told that no insurer is willing to offset premium increases with a higher deductible than the current \$10,000 at this time.

7. CORRESPONDENCE

None.

8. STAFF REPORTS

8.1. Contract to hire a Consultant for Design and Contract Administration for Parking Lot and Paved Trail Project at Cascades Conservation Area

Members reviewed and discussed Staff Report CONAREA-02-2022 related to hiring a Consultant for Design and Contract Administration for the Parking Lot and Paved Trail Project at Cascades Conservation Area.

***THAT:** the Contract to hire a Consultant for Design and Contract Administration for Parking Lot and Paved Trail Project at Cascades Conservation Area be awarded to Hatch LTD for a cost of \$30,050.00 not including HST **AND FURTHER THAT** funds will be taken from Conservation Areas Major Maintenance Capital Reserve as approved in the 2022 budget.*

Motion: #79/22

Motion moved by Umed Panu and motion seconded by Allan Vis. **CARRIED.**

9. CHIEF ADMINISTRATIVE OFFICER'S REPORTS

9.1. Monthly Treasurer's Report

Members were provided with the monthly Financial Report for May's Administration and Capital.

9.2. *Conservation Authorities Act* - Progress Report #1

Members reviewed and discussed Staff Report CORP-08-2022 related to the first *Conservation Authorities Act* Progress Report.

***THAT:** Staff Report CORP-08-2022: *Conservation Authorities Act* Progress Report #1 be received **AND FURTHER THAT** Progress Report #1 and the Inventory of Programs and Services Version 2.0 be approved **AND FURTHER THAT** the report be forwarded to Ministry of Environment, Conservation and Parks.*

Motion: #80/22

Motion moved by Umed Panu and motion seconded by Rudy Buitenhuis. **CARRIED.**

9.3. Provincial Officer Designation

Members reviewed and discussed Staff report CORP-10-2022 related to the Development Regulations Officer's appointment as a Provincial Offences Officer.

THAT: Staff Report CORP-10-2022 be received AND FURTHER THAT Michelle Sixsmith, Development Regulations Officer, be appointed as Provincial Offences Officer of the Lakehead Region Conservation Authority to enforce regulations under Section 28 of the Conservation Authorities Act.

Motion: #81/22

Motion moved by Andrea Goold and motion seconded by Grant Arnold. **CARRIED.**

10. PASSING OF ACCOUNTS

THAT: having examined the accounts for the period May 1, 2022 to May 31, 2022 cheque #2575 to #2595 for \$148,316.84 and preauthorized payments of \$5,698,328.65 for a total of \$5,846,328.65, we approve their payment.

Motion: #82/22

Motion moved by Allan Vis and motion seconded by Joel Brown. **CARRIED.**

11. REGULATORY ROLE

Members were provided with the summaries for the Plan Review Program and Section 28 permits issued since last meeting.

12. PROJECTS UPDATE

12.1. Communications Manager Projects Update

It was noted that the Dorion Birding Festival was a huge success. Number of species observed was 105.

It was noted that 317 students from 12 different schools participated in the Children's Water Festival.

12.2. Lands Manager Projects Update

It was noted that the Lands Manager has issued parking infractions to visitors who didn't pay for parking at Cascades Conservation Area. "Thank you" notes were placed on vehicles who did

pay. Enforcement of payment reinforces to the public that payment is not optional but mandatory.

12.3. Watershed Manager Projects Update

Members were advised that Hatch Ltd. was hired to estimate the quantity and cost for the removal of the excess sediment that has accumulated between the Neebing McIntyre Floodway diversion channel lip and the Redwood Avenue bridge (along Ford Street). It was noted that a significant amount of sediment was deposited due to high water levels in the upper Neebing River and a prolonged period of diversion in the Spring of 2022. Diversion Channel Lip dredging will be undertaken in 2022.

It was noted that Bathing Beach Sampling has begun. Sampling occurs at Hazelwood Lake Conservation Area and has been resumed at Mission Island Marsh Conservation Area.

Great Lakes Water levels remain above average.

It was noted that the LRCA was successful in receiving a \$10,000 donation from the RBC Foundation through their RBC Tech for Nature program. The donation will provide funds to continue implementing the Green Stormwater Infrastructure Monitoring and Action Plan (GSI MAP) project in the McVicar Creek watershed.

13. NEW BUSINESS

None.

14. NEXT MEETING

The next meeting will be held on August 31, 2022 at 4:30 p.m.

15. ADJOURNMENT

THAT: the time being 5:01 p.m. AND FURTHER THAT there being no further business we adjourn.

Motion: #83/22

Motion moved by Umed Panu and motion seconded by Joel Brown. **CARRIED.**


Chair


Chief Administrative Officer