



# LAKEHEAD REGION CONSERVATION AUTHORITY

Minutes of the Second Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, February 24, 2016, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

<b>PRESENT:</b>	Bill Bartley, Chair	4:30 p.m. – 6:00 p.m.
	Donna Blunt, Vice Chair	4:30 p.m. – 6:00 p.m.
	Ken Boshcoff	4:30 p.m. – 6:00 p.m.
	Erwin Butikofer	4:30 p.m. – 6:00 p.m.
	Jim Byers	4:30 p.m. – 6:00 p.m.
	Ed Chambers	4:30 p.m. – 6:00 p.m.
	Andrew Foulds	4:30 p.m. – 6:00 p.m.
	Linda Rydholm	4:30 p.m. – 6:00 p.m.
	Wendy Wright	4:30 p.m. – 6:00 p.m.

**REGRETS:** Grant Arnold  
Jim Vezina

**ALSO**

**PRESENT:** Mervi Henttonen, General Manager/Secretary-Treasurer  
Tammy Cook, Watershed Manager  
Ryan Mackett, Community Stewardship/Public Relations Officer  
Ryne Gilliam, Field Operations Supervisor  
Michael Heath, Finance Manager  
Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

**1. ADOPTION OF AGENDA**

Resolution #17/16

Moved by Donna Blunt, Seconded by Andrew Foulds

***"THAT: the Agenda is adopted as published." CARRIED.***

**2. DISCLOSURE OF INTEREST**

None.

**3. MINUTES OF PREVIOUS MEETING**

Resolution #18/16

Moved by Andrew Foulds, Seconded by Donna Blunt

***"THAT: the Minutes of the Lakehead Region Conservation Authority 62<sup>nd</sup> Annual Meeting held on Wednesday, January 27, 2016, are adopted as published together with the In-Camera portion."*** **CARRIED.**

**4. IN-CAMERA SESSION**

Resolution #19/16

Moved by Andrew Foulds, Seconded by Ken Boshcoff

***"THAT: we now go into Committee of the Whole (In-Camera) at 4:34 p.m."*** **CARRIED.**

Resolution #20/16

Moved by Andrew Foulds, Seconded by Wendy Wright

***"THAT: we go back into Open Meeting at 5:39 p.m."*** **CARRIED.**

The purpose of the In-Camera Session pertained to personnel, property and third party matters.

Resolution #21/16

Moved by Donna Blunt, Seconded by Andrew Foulds

***"THAT: the February 3, 2016, Special In-Camera Meeting Minutes be adopted as published."*** **CARRIED.**

Resolution #22/16

Moved by Donna Blunt, Seconded by Andrew Foulds

***"THAT: the Staff Report related to Personnel Policy Regulation #22 dated February 24, 2016, is adopted."*** **CARRIED.**

Resolution #23/16

Moved by Andrew Foulds, Seconded by Donna Blunt

***"THAT: the Staff Report related to the General Manager/Secretary Treasurer position dated February 24, 2016, be adopted AND FURTHER THAT it will be provided to the firm hired to undertake the recruitment process."*** **CARRIED.**

Resolution #24/16

Moved by Donna Blunt, Seconded by Andrew Foulds

***"THAT: the Staff Report related to Mapping Services dated February 24, 2016, is approved."*** **CARRIED.**

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

(a) File: 2015 Annual Report

Correspondence relative to the Annual Report was noted.

(b) File: 2016 CLE Home & Garden Show

Members were provided the schedule for this year's CLE Home and Garden Show being held on April 1-3.

(c) File: 2016 Budget and Levy

Members reviewed and discussed the 2016 LRCA Budget and Levy.

Resolution #25/16

Moved by Wendy Wright, Seconded by Ken Boshcoff

***"THAT: the Lakehead Region Conservation Authority adopts the 2016 budget totalling 2,801,500.00."*** **CARRIED.**

Resolution #26/16

Moved by Jim Byers, Seconded by Erwin Butikofer

***"THAT: the Lakehead Region Conservation Authority adopts the 2016 levy of \$1,592,743.24 AND FURTHER THAT all member municipalities are designated as benefitting and pay \$937,743.24 AND FURTHER THAT City of Thunder Bay is designated as sole benefitting municipality for three projects and pays 100 per cent in the amount of \$655,000.00."*** **CARRIED.**

Resolution #27/16

Moved by Erwin Butikofer, Seconded by Jim Byers

***"THAT: funds will be taken from the Vehicle and Equipment Reserve during 2016 to purchase one post hole auger, chainsaw and GPS units for installation in the vehicles AND FURTHER THAT this is estimated to cost \$10,000.00."*** **CARRIED.**

Resolution #28/16

Moved by Erwin Butikofer, Seconded by Jim Byers

***"THAT: the Vehicle & Equipment Program Budget for expenses and revenues is adopted as presented AND FURTHER THAT any surplus at year-end will be placed in the Vehicle & Equipment Reserve Fund as per the current Policy."*** **CARRIED.**

It was noted that as per the Conservation Authorities Act, the levy notice to the member municipalities must be posted by registered mail prior to March 1, 2016.

Members were provided with the previously approved 2016 Summary of Fees for internal use only.

## **6. CORRESPONDENCE**

(a) File: 2015 Lake Simcoe Region Conservation Authority Annual Report

The 2015 Annual Report received from Lake Simcoe Region Conservation Authority was noted.

(b) File: Managed Forest Plan

Members were advised that our Managed Forest Plan #1813 will expire on December 31, 2016 and the deadline to submit a new Application is July 31, 2016.

(c) File: City of Waukesha Water Proposal: Great Lakes – St. Lawrence River Sustainable Water Resources Agreement Regional Review Process

Members discussed correspondence received from the Great Lakes and Water Policy Section (MNRF) Jason Travers, Ontario Designee, Regional Body related to the City of Waukesha water proposal application to the Great Lakes – St. Lawrence River Water Resources Regional Body on January 7, 2016. The City of Waukesha, Wisconsin has applied to the Wisconsin Department of Natural Resources to divert water from Lake Michigan via the City of Oak Creek Water Utility, to the City of Waukesha, a community straddling the Great Lakes Basin, but not within it. The Compact Council has launched a public website to enable comment submissions until March 14, 2016.

It was noted that the Compact Council decision must unanimously vote on approval of U.S. proposals under the Compact (i.e. only if unanimous can Wisconsin proceed with regulatory decision making and permitting).

By Board consensus, a letter strongly opposing the taking of water from Lake Michigan will be forwarded. This is the first Application submitted under the Agreement signed by the Great Lakes Premiers and Governors in 2005 and if approved, it could set a precedent for future water diversions.

- (d) File: International Lake Superior Board of Control

Members were provided with an update on the Lake Superior outflows and expected conditions.

- (e) File: Conservation Ontario (CO)

Correspondence from Conservation Ontario as detailed in the Agenda was noted.

Members were advised that the Chair, Vice-Chair and General Manager/Secretary Treasurer will be attending Queen's Park Day on March 10, 2016 related to funding for flooding operations, CA Review Act, CA support provincial priorities, and leveraging provincial funding for broader benefits.

- (f) File: Printed Material

Printed material was circulated.

## **7. MINUTES**

- (a) File: Water Working Group Minutes

The Water Working Group Minutes from December 17, 2015 were noted.

- (b) File: Lakehead Conservation Foundation (LCF)

Members were provided with an update on the recently held Lakehead Conservation Foundation Annual Fundraising Dinner which netted over \$18,000.

Members reviewed and discussed correspondence received from Mr. Andrew Dubinsky.

Resolution #29/16

Moved by Jim Byers, Seconded by Erwin Butikofer

***"THAT: Mr. Andrew Dubinsky is nominated to the Lakehead Conservation Foundation."***  
**CARRIED.**

- (c) File: Remedial Action Plans (RAP)

The Meeting Minutes of Thunder Bay Remedial Action Plan (RAP) Public Advisory Committee (PAC) held on December 1, 2015 along with the Agenda for the Meeting on January 20, 2016, were noted.

- (d) File: Lakehead Source Water Protection Committee

The Lakehead Source Protection Committee Meeting Minutes from their March 11, 2015 Meeting were noted. The next Committee Meeting will be held on March 2, 2016.

Members were provided with the new MOECC Source Water Protection Interactive Map link.

## 8. STAFF REPORTS

- (a) File: Kam River Erosion Control, Victor Broadway – Operation, Maintenance and Surveillance Plan #KAMEC-01-2016

Members reviewed the Staff Report KAMEC-01-2016 related to the 2016 Kaministiquia River Operation, Maintenance and Surveillance Plan for Victor Broadway.

- (b) File: McIntyre River Floodplain Mapping Study, General Report #FLMAP-01-2016

Members reviewed and discussed Staff Report FLMAP-01-2016 related to the McIntyre River Floodplain Mapping Study General Report.

Resolution #30/16

Moved by Wendy Wright, Seconded by Jim Byers

***“THAT: the McIntyre River Floodplain Mapping Study, General Report, dated January 25, 2016 is received.” CARRIED.***

- (c) File: Vehicle & Equipment Program & Reserve Fund #VE1/2016

Members reviewed and discussed the Staff Report #VE1/2016 related to the Vehicle & Equipment Program and Reserve Fund for the year ended 2015.

Resolution #31/16

Moved by Ken Boshcoff, Seconded by Ed Chambers

***“THAT: Report Number VE1/2016 is adopted AND FURTHER THAT a copy will be placed in the 2015 audit file.” CARRIED.***

- (d) File: Finance #FIN1/2016

Members reviewed and discussed the Staff Report related to Finance #FIN1/2016.

Resolution #32/16

Moved by Ken Boshcoff, Seconded by Ed Chambers

***“THAT: Report Number FIN1/2016 is adopted AND FURTHER THAT the Report will be provided to the Auditor as it affects the 2015 financial year and beyond.” CARRIED.***

**9. 2015 TREASURER'S REPORT**

Members reviewed and discussed the items contained in the 2015 Treasurer's Report.

**10. PASSING OF ACCOUNTS**

Resolution #33/16

Moved by Ken Boshcoff, Seconded by Ed Chambers

***"THAT: having examined the accounts for the period January 1, 2016 to January 31, 2016 cheque #381 to 413 for \$ 79,951.87, and preauthorized payments of \$36,422.61, for a total of \$116,374.48, we approve their payment."*** **CARRIED.**

**11. REGULATORY ROLE**

The Plan Input and Review binder for the period from January 28, 2016 to February 24, 2016 was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period January 28, 2016 to February 24, 2016 was circulated.

**12. NEW BUSINESS**

None.

**13. NEXT MEETING**

Wednesday, March 30, 2016, at 4:30 p.m.


**14. ADJOURNMENT**

Resolution #34/16

Moved by Ed Chambers, Seconded by Ken Boshcoff

***"THAT: the time being 6:00 p.m. AND FURTHER THAT there being no further business THAT we adjourn."*** **CARRIED.**

  
Chair

  
General Manager/Secretary Treasurer