



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Fifth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, May 30, 2018, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Erwin Butikofer  
Jim Byers  
Ed Chambers  
Umed Panu  
Wendy Wright

**REGRETS:** Ken Boshcoff, Vice-Chair  
Grant Arnold  
Andrew Foulds  
Linda Rydholm  
Jim Vezina

**ALSO**

**PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Simon Shankie, Watershed Manager  
Ryne Gilliam, Field Operations Supervisor  
Ryan Mackett, Community Stewardship/Public Relations Officer  
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

**1. ADOPTION OF AGENDA**

Resolution #64/18

Moved by Umed Panu, Seconded by Erwin Butikofer

*"THAT: the Agenda is adopted as published."* **CARRIED.**

**2. DISCLOSURE OF INTEREST**

None.

**3. MINUTES OF PREVIOUS MEETING**

Resolution #65/18

Moved by Erwin Butikofer, Seconded by Umed Panu

***“THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, April 25, 2018, together with the In-Camera portion are adopted as published.” CARRIED.***

**4. IN-CAMERA AGENDA**

Resolution #66/18

Moved by Jim Byers, Seconded by Erwin Butikofer

***“THAT: we now go into Committee of the Whole (In-Camera) at 4:31 p.m.” CARRIED.***

Resolution #67/18

Moved by Erwin Butikofer, Seconded by Jim Byers

***“THAT: we go into Open Meeting at 4:39 p.m.” CARRIED.***

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

(a) File: Reserve Policy

Members reviewed and discussed the proposed Reserve Policy.

Resolution #68/18

Moved by Erwin Butikofer, Seconded by Jim Byers

***“THAT: Reserve Policy, Version 1.0, dated May 30, 2018 is adopted.” CARRIED.***

**6. CORRESPONDENCE**

(a) File: 2018 – 2022 Five-Year Strategic Plan and Annual Report

Correspondence from Michael Gravelle, Minister of Northern Development and Mines acknowledging receipt of our 2018 – 2022 Five-Year Strategic Plan was noted.

Correspondence received from Rebecca Johnson, City of Thunder Bay Councillor at Large, relative to our Annual Report and 2018-2022 Five-Year Strategic Plan was noted.

(b) File: Conservation Ontario

Members were provided with a copy of Conservation Ontario's 2017 Annual Report.

Minutes from the April 16, 2018 Conservation Ontario Council Meeting were noted.

(c) File: Printed Material

Printed material was circulated.

## 7. STAFF REPORTS

Members reviewed and discussed Staff Report FORMG-01-2018, which summarized the 2017 Forest Management Plan activities.

Resolution #69/18

Moved by Jim Byers, Seconded by Umed Panu

***"THAT: Staff Report FORMG-01-2018 be received." CARRIED.***

Members reviewed and discussed Staff Report WM-03-2018, which summarized the Ontario Low Water Response Transfer Payment Agreement between the LRCA and the Ministry of Natural Resources and Forestry.

Resolution #70/18

Moved by Jim Byers, Seconded by Wendy Wright

***"THAT: the CAO and Chair are authorized to execute the 2018-2019 Ontario Low Water Response Transfer Payment Agreement with the Ministry of Natural Resources and Forestry." CARRIED.***

Members reviewed and discussed Staff Report WM-04-2018, regarding awarding the Neebing River Watershed Wetland Evaluation Project.

Resolution #71/18

Moved by Erwin Butikofer, Seconded by Jim Byers

***"THAT: the proposal submitted by Northern Bioscience Ecological Consulting dated May 15, 2018 to complete the Neebing River Watershed Wetland Evaluations be accepted for a fixed fee of \$48,700.00, not including HST." CARRIED.***

## 8. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for April plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed Staff Report FIN-06-2018, which summarized LRCA's investments in 2017.

Resolution #72/18

Moved by Umed Panu, Seconded by Jim Byers

*"THAT: the Staff Report FIN-06-2018 be received."* **CARRIED.**

Members reviewed and discussed Staff Report CORP-02-2018 related to Job Title changes effective June 1, 2018.

Resolution #73/18

Moved by Ed Chambers, Seconded by Wendy Wright

*"THAT: Staff Report CORP-02-2018 be received."* **CARRIED.**

Members were advised that preliminary discussion regarding the 2019 draft LRCA budget will be held at the June 2018 Board Meeting in order to meet the City of Thunder Bay's budget process.

Members were advised that the Department of Fisheries and Oceans (DFO) has again contracted the LRCA to conduct five inspections of the Wolf River Sea Lamprey Barrier and portage in the Township of Dorion.

Members were provided with a copy of the Memorandum of Cooperation between Conservation Ontario and the MNRF on behalf of Ontario's 36 Conservation Authorities. The Agreement was signed at Queen's Park Day on April 17, 2018. The Agreement is a follow up to the new *Conservation Authorities Act* and reflects a commitment to consult and collaborate with each other more closely for effective resource management.

## 9. PASSING OF ACCOUNTS

Resolution #74/18

Moved by Wendy Wright, Seconded by Ed Chambers

*"THAT: having examined the accounts for the period of April 1, 2018 to April 30, 2018 cheque #1221 to #1244 for \$91,496.21 and preauthorized payments of \$2,072,403.60 for a total of \$2,163,899.81, we approve their payment."* **CARRIED.**

## 10. REGULATORY ROLE

The Plan Input and Review for the period from April 26, 2018, to May 30, 2018, was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period from April 26, 2018, to May 30, 2018, were circulated.

## 11. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

Members were advised that the LRCA received notification from the Ministry of Municipal Affairs that the 2018/2019 National Disaster Mitigation Program applications to complete floodplain mapping on Wild Goose Creek and to update the Kaministiquia River and Pennock Creek floodplain mapping were approved by Public Safety Canada.

Members reviewed and discussed three proposals from CDS Consulting to provide engineering peer review and technical support services for the Kam River, Pennock Creek and Wild Goose Creek projects.

Resolution #75/18

Moved by Ed Chambers, Seconded by Wendy Wright

***“THAT: the proposal submitted by CDS Consulting for technical support services for the Kaministiquia River Floodplain Mapping Project dated May 16, 2018 be approved.” CARRIED.***

Resolution #76/18

Moved by Umed Panu, Seconded by Ed Chambers

***“THAT: the proposal submitted by CDS Consulting for technical support services for the Pennock Creek Floodplain Mapping Project dated May 16, 2018 be approved.” CARRIED.***

Resolution #77/18

Moved by Erwin Butikofer, Seconded by Wendy Wright

***“THAT: the proposal submitted by CDS Consulting for technical support services for the Wild Goose Creek Floodplain Mapping Project dated May 16, 2018 be approved.” CARRIED.***

It was noted that on June 6, 2018 an Open House will be held at the LRCA Administrative Office to present the results of the Kivikoski Wetland Evaluation Report that was prepared as part of the McIntyre River Watershed Wetland Evaluations project.

It was noted that on Friday, May 18, 2018, approximately 5,000 seedlings were planted at Wishart Forest, in the area that was recently harvested. The trees were donated by KBM and Resolute Forest Products.

It was noted on May 7, 2018, the Source Protection Authority (SPA) received a letter from the Minister of the MOECC outlining the Ministry's response to the Lakehead SPA's Section 36 Workplan that was submitted on November 30, 2017. The MOECC review indicated that the implementation of the policies in the Source Protection Plan (SPP) was considered to be moving along well and that there was no need for a comprehensive update of the Lakehead Plan. Since the proposed updates are minor in nature, the SPA could elect to complete the amendments under Section 34 of the *Clean Water Act* within the same timeframe include in Section 36 workplan (i.e. by March 31, 2019). Section 34 of the CWA allows for locally initiated amendments to the SPP.

The Minister's letter also states that within five years of the date of the order, the Lakehead SPA shall prepare and submit a workplan to the ministry for the next review and update of the assessment report and SPP. The workplan shall propose the detailed steps for the review, including which portions of the assessment report and plan are to be reviewed and updated along with supporting rationale, the time frames for each step, and the consultation that would be undertaken. A summary of how the workplan was developed shall also be included. The workplan shall be developed in consultation with the Lakehead SPC, all participating municipalities and the MOECC.

It was noted that the Authority declared a Level I Low Water Condition on May 15, 2018.

Tammy Cook, CAO, gave a presentation on the Low Water Program.

## **12. NEW BUSINESS**

Members were advised that correspondence was received from the City of Thunder Bay advising that Andrea Goold has been appointed as a citizen appointee, replacing Ken Boshcoff until the end of the term which is December 2018.

## **13. NEXT MEETING**

Wednesday, June 27, 2018, at 4:30 p.m.

## **14. AJOURNMENT**

Resolution #78/18

Moved by Ed Chambers, Seconded by Wendy Wright

***"THAT: the time being 5:30 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.***

  
Chair

  
Chief Administrative Officer