



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Second Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, February 26, 2020, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Grant Arnold, Vice-Chair  
Rudy Buitenhuis  
Erwin Butikofer  
Andrew Foulds  
Trevor Giertuga  
Andrea Goold  
Umed Panu  
Jim Vezina

**REGRETS:** Joel Brown  
Allan Vis

**ALSO**

**PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Gail Willis, Watershed Manager  
Ryan Mackett, Communications Manager  
Ryne Gilliam, Field Operations Supervisor  
Melanie O’Riley Receptionist/Admin Clerk, recorder of Minutes

**1. ADOPTION OF AGENDA**

Resolution #20/20

Moved by Grant Arnold, Seconded by Andrew Foulds

*“THAT: the Agenda is adopted as published.”* **CARRIED.**

**2. DISCLOSURE OF INTEREST**

None.

### 3. MINUTES OF PREVIOUS MEETING

Resolution #21/20

Moved by Andrew Foulds, Seconded by Grant Arnold

***“THAT: the Minutes of the Lakehead Region Conservation Authority 66<sup>th</sup> Annual Meeting held on Wednesday, January 29, 2020, together with the In-Camera portion be adopted as published.”***  
**CARRIED.**

### 4. DEPUTATION

Mr. Jody Bernst, landowner, and Mr. Aric Fishman, operator of a climbing instruction and guiding company and author of the Climber’s Guidebook, provided a deputation regarding a potential land donation of an Upper Pass Lake property. A map of the property and a manifesto was provided to the Board Members.

### 5. IN-CAMERA AGENDA

Resolution #22/20

Moved by Andrew Foulds, Seconded by Umed Panu

***“THAT: we now go into Committee of the Whole (In-Camera) at 4:58 p.m.”*** **CARRIED.**

Resolution #23/20

Moved by Grant Arnold, Seconded by Andrew Foulds

***“THAT: we go into Open Meeting at 5:17 p.m.”*** **CARRIED.**

The purpose of the In-Camera Meeting pertained to property and legal matters.

### 6. BUSINESS ARISING FROM PREVIOUS MINUTES

#### (a) File: Conservation Authority Consultation with MECP

Members were advised that the CAO attended the London Ontario MECP Conservation Authorities stakeholder engagement consultation session held on February 14, 2020. This was the third consultation session held by the MECP, previous sessions were held in Barrie and Colborne.

Minister Yurek stated that he had held meetings all over Ontario and despite rumors he was not shutting down Conservation Authorities; and that he will review the comments gathered from the sessions before introducing new legislation. The session had presentations from various stakeholders (i.e. Conservation Ontario, AMO, Ducks Unlimited, Ontario Federation of

Agriculture, Home Builders Association, Federation of Cottagers Association and Endpoint Development Inc.), followed by MECP staff facilitated discussion at each table.

Members were encouraged to complete the on-line MECP survey which was soliciting input regarding Conservation Authority.

(b) File: Board Member Reference Manual

Members were provided with their updated Board Member Reference Manuals.

## 7. CORRESPONDENCE

(a) File: Conservation Ontario

The Conservation Ontario Council Minutes from Meeting #4/19 held on December 9, 2019 were noted.

(b) File: Lakehead Conservation Foundation

Minutes of the Lakehead Conservation Foundation Meeting dated November 4, 2019, which were adopted at their January 20, 2020 Meeting were noted.

(c) File: Letter of Support of Conservation Authorities – Township of O’Connor

A letter from the Township of O’Connor indicating the endorsement of resolutions from the Municipality of Shuniah, City of Quinte West and the Municipality of Dutton Dunwich supporting Conservation Authorities and requesting that the government improve the funding to Conservation Authorities in order to reduce downloading the costs to municipalities was noted.

## 8. STAFF REPORTS

Members reviewed and discussed Staff Report STRAT-01-2020, which summarized Strategic Plan accomplishments in 2019.

Resolution #24/20

Moved by Andrew Foulds, Seconded by Grant Arnold

*“THAT: Staff Report STRAT-01-2020 be received.”* **CARRIED.**

Members reviewed and discussed Staff Report KAMEC-01-2020, which summarized the 2020 update to the Kaministiquia River Operation, Maintenance and Surveillance Plan for Victor Broadway.

Resolution #25/20

Moved by Umed Panu, Seconded by Jim Vezina

***“THAT: Staff Report KAMEC-01-2020 be received.” CARRIED.***

Members reviewed and discussed Staff Report NMFC-01-2020 which summarized the Neebing-McIntyre Floodway in 2019.

Resolution #26/20

Moved by Grant Arnold, Seconded by Trevor Giertuga

***“THAT: Staff Report NMFC-01-2020 be received.” CARRIED.***

Members reviewed and discussed Staff Report FORMG-01-2020, related to the 2019 annual summary of activities on the Forest Management properties.

Resolution #27/20

Moved by Andrea Goold, Seconded by Jim Vezina

***“THAT: Staff Report FORMG-01-2020 be received.” CARRIED.***

Members reviewed and discussed Staff Report LM-01-2020 related to an Encroachment Request to modify an existing dock located at 1453 Silver Harbour.

Resolution #28/20

Moved by Andrea Goold, Seconded by Umed Panu

***“THAT: the Encroachment Request submitted by Mr. Kaleb Beer to complete proposed dock modifications on LRCA owned Water Lot 24X adjacent to 1453 Silver Harbour Drive is approved AND FURTHER THAT Encroachment Agreement E-1-11 will be updated accordingly.” CARRIED.***

## **9. CHIEF ADMINISTRATIVE OFFICER’S REPORTS**

Members were provided with the monthly Treasurer’s Report for January’s Administration and Capital.

Members reviewed and discussed Staff Report POLICY-PP-04-2020 related to updating the existing Bereavement Leave Policy.

Resolution #29/20

Moved by Erwin Butikofer, Seconded by Rudy Buitenhuis

***“THAT: Bereavement Policy PP-04 be amended as outlined in Report POLICY-PP-04-2020.” CARRIED.***

Members reviewed and discussed Staff Report FIN-07-2020 related to the annual review of the Fee Schedule.

Resolution #30/20

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

***“THAT: the Staff Report FIN-07-2020 be received AND FURTHER THAT the 2020 Fee Schedule be adopted.” CARRIED.***

Members reviewed and discussed Staff Report Fin-06-2020 related to an appropriation of 2019 Administration funds to the Legal Reserve.

Resolution #31/20

Moved by Erwin Butikofer, Seconded by Rudy Buitenhuis

***“THAT: the Staff Report FIN-06-2020 be received AND FURTHER THAT the appropriation of Administration Fund to Legal Reserve be adopted.” CARRIED.***

It was noted that the Information and Privacy Commissioner has been advised that the Authority did not receive any Freedom of Information requests in 2019.

It was noted that the 2020 Conservation Authorities Biennial Tour will be held in Niagara Falls September 20 to 23, 2020. Funds were included in the 2020 Budget for the Chair, Vice-Chair, CAO and two Board Members or staff to attend. LRCA attendees will be confirmed prior to the event.

It was noted as per Board of Director’s Policy BOD-06: Remuneration of Members, the Board of Directors per diems are increased each year by the change in the previous year’s Consumer Price Index (CPI). The 2020 increase was based on a 1.5% increase in CPI.

The CAO and Communications Manager attended the Thunder Bay Field Naturalist’s Annual Dinner on Sunday, February 23, 2020. Complimentary tickets were provided by the Field Naturalists.

## **10. PASSING OF ACCOUNTS**

Resolution #32/20

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

***“THAT: having examined the accounts for the period of January 1, 2020 to January 31, 2020 cheque #1866 to #1894 for \$214,986.83 and preauthorized payments of \$61,000.54 for a total of \$275,987.37, we approve their payment.” CARRIED.***

## **11. REGULATORY ROLE**

The Plan Input and Review binder for the period from January 30, 2020 to February 26, 2020 was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period January 30, 2020 to February 26, 2020, were circulated.

## **12. PROJECTS UPDATE**

A public presentation was held on February 26, 2020, by the Ministry of Environment and Climate Change to gather community input on the sediment management options under consideration for the North Harbour Contaminated Site along the Thunder Bay North Shore. It was noted that as a participant on the Thunder Bay North Harbour Working Group the CAO attended.

It was noted that Staff attended the 2020 Science Carnival at Victoriaville Mall on Saturday, February 22. The event, hosted by Science North and EcoSuperior, was open to the public and showcased various science activities presented by like organizations. Many were in attendance and was excellent exposure for the Authority.

The 2020 Conservation Dinner & Auction was held on Friday, February 7, 2020 at The Da Vinci Centre. 204 guests attended. Overall the event was deemed a success by staff, and many positive comments were received by staff. A total of \$18,700 was raised at the dinner.

The Lakehead Conservation Foundation (LCF) Annual General Meeting was cancelled due to lack of quorum. The Annual General will take place on April 20, 2020.

It was noted that the tickets for the Dorion Bird Festival will have a public on-sale date of Tuesday, March 3, 2020 at 8:30 a.m. Southland has committed to donating school bus transportation and drivers for Day One of the Festival. Staff have approached OPG and Enbridge for financial contributions.

It was noted that the CLE Home & Garden Show will be held on Friday, April 3 – Sunday, April 5. Members were asked if they would like to assist staff at the LRCA booth and were provided with a schedule of the times.

It was noted that the Municipality of Oliver Paipoonge and the Thunder Bay District Health Unit as required, had submitted their Annual Report to the Source Protection Authority (SPA), prior to the reporting deadline of February 1, 2020, to report on their progress in Source Protection Plan Implementation. The Reports will be provided to the SPA after the next Source Protection Committee Meeting, which will be held on March 16, 2020. Staff are beginning to work on the fifth annual report from the SPA due to the MECP by May 1, 2020. A draft report will be provided to the Board in April at a SPA Meeting immediately following the regular Board Meeting.

It was noted that the February 14, 2020 snow surveys indicate that the snow survey locations are above average for snow and water content, when compared to the historical averages for February 15<sup>th</sup>.

It was noted that the Great Lakes water levels continue to be well above average.

Members were advised that Staff will be holding a Public Open House and Municipality/Agency Technical Presentation to overview the updates to the Floodplain Mapping Studies and Fill Regulated Areas for the Kaministiquia River, Pennock Creek and Mosquito Creek watersheds.

The Lands Manager provided a brief presentation regarding Forest Management.

13. NEW BUSINESS

None.

14. NEXT MEETING

Wednesday, March 25, 2020, at 4:30 p.m.

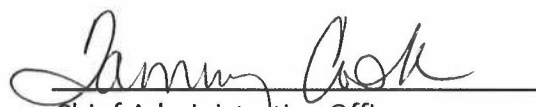
15. AJOURNMENT

Resolution #33/20

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

***"THAT: the time being 6:14 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.***

  
Chair

  
Chief Administrative Officer