



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Fifth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, May 31, 2017, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Ken Boshcoff, Vice-Chair  
Grant Arnold  
Erwin Butikofer  
Jim Byers  
Ed Chambers  
Andrew Foulds  
Jim Vezina  
Wendy Wright

**ABSENT:** Umed Panu  
Linda Rydholm

**ALSO PRESENT:** Tammy Cook, Chief Administrative Officer  
Ryne Gilliam, Field Operations Supervisor  
Ryan Mackett, Community Stewardship/Public Relations Officer  
Mark Ambrose, Finance Manager  
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

### 1. ADOPTION OF AGENDA

Resolution 72/17

Moved by Ed Chambers, Seconded by Grant Arnold

*"THAT: the Agenda is adopted as published."* **CARRIED.**

### 2. DISCLOSURE OF INTEREST

None.

**3. MINUTES OF PREVIOUS MEETING**

Resolution #73/17

Moved by Jim Vezina, Seconded by Ed Chambers

***“THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, May 3, 2017, together with the In-Camera portion are adopted as published.” CARRIED.***

**4. IN-CAMERA AGENDA**

Resolution #74/17

Moved by Grant Arnold, Seconded by Ed Chambers

***“THAT: we now go into Committee of the Whole (In-Camera) at 4:31 p.m.” CARRIED.***

Resolution #75/17

Moved by Erwin Butikofer, Seconded by Ed Chambers

***“THAT: we go into Open Meeting at 5:04 p.m.” CARRIED.***

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

Resolution #76/17

Moved by Jim Vezina, Seconded by Grant Arnold

***“THAT: the Staff Report FIN-10-2017 is adopted AND FURTHER THAT the recommendation contained therein be endorsed.” CARRIED.***

Resolution #77/17

Moved by Grant Arnold, Seconded by Jim Vezina

***“THAT: the Staff Report FIN-11-2017 is adopted AND FURTHER THAT the recommendations contained therein be endorsed.” CARRIED.***

Resolution #78/17

Moved by Jim Byers, Seconded by Andrew Foulds

***“THAT: Personnel Policy PP-02: Employee Benefits be adopted.” CARRIED.***

## 5. BUSINESS ARISING FROM PREVIOUS MINUTES

### (a) File: Waukesha Diversion Appeal

An article in the Journal Times announcing that the Great Lakes Compact Council voted unanimously to not reopen or modify the approval it gave to divert an average of 8.2 million gallons of Lake Michigan water per day outside the Great Lakes Basin for use by the City of Waukesha was noted.

### (b) File: Safety Deposit Box

It was noted that the Safety Deposit Box has been closed.

## 6. CORRESPONDENCE

### (a) File: Conservation Ontario

Correspondence written by Conservation Ontario related to flooding in in Southern Ontario and the good work Conservation Authorities do to the Premier was noted.

### (b) File: Lakehead Conservation Foundation – Membership

Members reviewed and discussed correspondence received from Ms. Mary Creed requesting membership on the Lakehead Conservation Foundation Board of Directors.

Resolution #79/17

Moved by Jim Byers, Seconded by Wendy Wright

***“THAT: Ms. Mary Creed be nominated to the Lakehead Conservation Foundation.” CARRIED.***

## 7. STAFF REPORTS

Members reviewed and discussed Staff Report POLICY-FIN 02-2017 related to Finance Policy FIN-02: Investment of Authority Funds.

Resolution #80/17

***“THAT: Finance Policy FIN-02: Investment of Authority Funds be adopted.” CARRIED.***

Members reviewed and discussed Staff Report CONAREA-04-2017 related to decommissioning the south dock at Little Trout Bay Conservation Area.

Resolution #81/17

Moved by Wendy Wright, Seconded by Jim Byers

***“THAT: Staff Report CONAREA-04-2017 is received AND FURTHER THAT the staff recommendations contained therein be approved.” CARRIED.***

**8. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

Members were provided with the monthly Treasurer’s Report for expenses and revenues for April plus the totals to date for Administration, Capital and the Vehicle and Equipment Program.

Members were advised that the National Disaster Mitigation Program application to update the McVicar Creek Floodplain mapping was approved.

Members were advised the WECL application to dredge the lip of the Diversion Channel has been approved.

Members were advised that the LRCA has joined the City of Thunder Bay’s “Respect” program. An orientation package is forthcoming from the City.

Members reviewed and discussed Staff Report CORP-01-2017 related to the Strategic Plan consultant selection.

Resolution #82/17

Moved by Wendy Wright, Seconded by Jim Vezina

***“THAT: Staff Report CORP-01-2017 be approved AND FURTHER THAT the recommendations contained therein be endorsed.” CARRIED.***

**9. PASSING OF ACCOUNTS**

Resolution #83/17

Moved by Ken Boshcoff, Seconded by Grant Arnold

***“THAT: having examined the accounts for the period of April 1 to April 30, 2017 cheque #835 to #867 for \$98,649.43 and preauthorized payments of \$64,900.48 for a total of \$163,549.91, we approve their payment.” CARRIED.***

**10. REGULATORY ROLE – Circulation Binder**

The Plan Input and Review for the period from April 27, 2017 to May 31, 2017, was circulated.

The Permits issued for the period from April 27, 2017 to May 31, 2017, were circulated.

## **11. PROJECTS UPDATE**

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

Members were advised that Source Water Protection staff from the Ministry of Environment and Climate Change visited the Lakehead Source Protection Area on May 30 as part of their Information Exchange Program. The CAO and Watershed Manager took them on a tour of the watershed and reviewed the SWP budget as well as work related to information management.

Members were advised that staff had granted permission to a Quebec-based motion picture company to film scenes for an upcoming episode of their bird documentary series “Fou des oiseaux” at Hurkett Cove Conservation Area and Wishart Forest. It was noted that this was a fantastic promotional opportunity for the LRCA and will likely create heightened awareness of not only the LRCA and our Conservation Areas, but of birding in Northwestern Ontario.

Members were advised that staff have granted permission to CBC to film a large feature motion picture production at Cascades Conservation Area. It was noted that this is another great way to increase positive publicity for the Authority.

Members reviewed and discussed Staff Report CONAREA-05-2017 related to awarding the paved trail contract at Mission Island Marsh Conservation Area.

Resolution #84/17

Moved by Wendy Wright, Seconded by Erwin Butikofer

***“THAT: Staff Report CONAREA-05-2017 is received AND FURTHER THAT the recommendations contained therein be approved.” CARRIED.***

## **12. NEW BUSINESS**

Donna Blunt, Chair, brought to the attention of the Board an excellent letter to the editor written by Bruce Adamson outlining the good work the LRCA has done regarding floodplain mapping.

Tammy Cook, CAO, advised the Board that Bill 136, the *Building Better Communities and Conserving Watersheds Act, 2017* was introduced into the legislature. Schedule 4 of Bill 136 proposes amendments to the *Conservation Authorities Act*. Members will be kept informed as more information becomes available.

## **13. NEXT MEETING**


Wednesday, June 21, 2017, at 4:30 p.m.

14. AJOURNMENT

Resolution #85/17

Moved by Erwin Butikofer, Seconded by Wendy Wright

*"THAT: the time being 6:00 p.m. AND FURTHER THAT there being no further business we adjourn."* **CARRIED.**

  
Chair

  
Chief Administrative Officer