



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Fourth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, April 25, 2018, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Ken Boshcoff, Vice-Chair  
Grant Arnold  
Erwin Butikofer  
Jim Byers  
Ed Chambers  
Andrew Foulds  
Umed Panu  
Linda Rydholm  
Jim Vezina  
Wendy Wright

**ALSO**

**PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Simon Shankie, Watershed Manager  
Ryne Gilliam, Field Operations Supervisor  
Ryan Mackett, Community Stewardship/Public Relations Officer  
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes  
Rosy Brizi, Auditor, Grant Thornton, via Telephone, part of Meeting  
Allan Chow, CDS Consultant, part of Meeting

**1. ADOPTION OF AGENDA**

Resolution #54/18

Moved by Ed Chambers, Seconded by Grant Arnold

*"THAT: the Agenda is adopted as published."* **CARRIED.**

**2. DISCLOSURE OF INTEREST**

None.

3. **MINUTES OF PREVIOUS MEETING**

Resolution #55/18

Moved by Jim Vezina, Seconded by Ed Chambers

***“THAT: the Minutes of the Lakehead Region Conservation Authority Third Regular Meeting held on Wednesday, March 28, 2018, together with the In-Camera portion are adopted as published.”***  
**CARRIED.**

4. **2017 AUDIT REPORT FINANCIAL STATEMENTS**

Members reviewed and discussed the 2017 Audit Report and Financial Statements from LRCA’s Audit firm of Grant Thornton LLP Thunder Bay. Rosy Brizi, Auditor, reviewed the Statements, via conference telephone.

Resolution #56/18

Moved by Grant Arnold, Seconded by Jim Vezina

***“THAT: the 2017 Audit Report and Financial Statements are adopted as presented AND FURTHER THAT each Member Municipality will be forwarded a copy of the final version.”*** **CARRIED.**

It was noted that final copies will be forwarded to all Member Municipalities.

5. **IN-CAMERA AGENDA**

Resolution #57/18

Moved by Jim Vezina, Seconded by Erwin Butikofer

***“THAT: we now go into Committee of the Whole (In-Camera) at 4:46 p.m.”*** **CARRIED.**

Resolution #58/18

Moved by Grant Arnold, Seconded by Ed Chambers

***“THAT: we go into Open Meeting at 4:49 p.m.”*** **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

6. **BUSINESS ARISING FROM PREVIOUS MINUTES**

None.

7. CORRESPONDENCE

(a) File: LRCA Confederation College Bursary

It was noted that the two recipients of the LRCA Confederation College Bursary's were Kelsey Alers, Recreation Therapy and Lucas Sandberg, Civil Engineering.

(b) File: Printed Material

Printed material was circulated.

8. MINUTES

Minutes of the Lakehead Conservation Foundation Meeting dated February 26, 2018, which were adopted at their April 11, 2018, Meeting were noted.

9. STAFF REPORTS

Members reviewed and discussed Staff Report CONAREA-02-2018, which summarized the Conservation Area parking fee program.

Resolution #59/18

Moved by Erwin Butikofer, Seconded by Grant Arnold

***"THAT: the Staff Report CONAREA-02-2018 be received." CARRIED.***

Members reviewed and discussed Staff Report FLMAP-02-2018, which summarized the Neebing River Floodplain Mapping Update Study.

Resolution #60/18

Moved by Umed Panu, Seconded by Ed Chambers

***"THAT: the Neebing River Floodplain Mapping Update Study General Report, Hydraulics Report, Hydrology Report and Neebing River Flood and Fill Line Mapping Update 2018 map sheets completed by KGS Group Consulting Engineers are adopted AND FURTHER THAT the updated 2018 Neebing River flood and fill lines will replace the 1985 flood and fill lines effective immediately AND FURTHER THAT the approximate regulated area will be amended accordingly." CARRIED.***

Members reviewed and discussed Staff Report WM-02-2018, which summarized updating the Provincial Groundwater Monitoring Network Agreement between the LRCA and the Ministry of Environment and Climate Change.

Resolution #61/18

Moved by Grant Arnold, Seconded by Erwin Butikofer

*“THAT: the CAO and Chair are authorized to execute the Provincial Groundwater Monitoring Network Program Letter of Agreement (2018 to 2026) with the Ministry of Environment and Climate Change.” CARRIED.*

#### **10. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

Members were provided with the monthly Treasurer’s Report for expenses and revenues for March plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed the Draft Reserve Policy. The Final Reserve Policy will be presented to the Board at the May Meeting for their acceptance.

#### **11. PASSING OF ACCOUNTS**

Resolution #62/18

Moved by Erwin Butikofer, Seconded by Wendy Wright

*“THAT: having examined the accounts for the period March 1 to March 31, 2018 cheque #1189 to #1220 for \$83,841.53 and preauthorized payments of \$53,247.71 for a total of \$137,089.24 we approve their payment.” CARRIED.*

#### **12. REGULATORY ROLE – Circulation Binder**

The Plan Input and Review for the period from March 29, 2018 to April 25, 2018, was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period from March 29, 2018 to April 25, 2018, were circulated.

#### **13. PROJECTS UPDATE**

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

The Watershed Manager gave a brief update on the Spring Melt Meeting and Spring Melt conditions.

14. NEW BUSINESS

None.

15. NEXT MEETING

Wednesday, May 30, 2018, at 4:30 p.m.

16. AJOURNMENT

Resolution #63/18

Moved by Grant Arnold, Seconded by Ken Boshcoff

***“THAT: the time being 5:52 p.m. AND FURTHER THAT there being no further business THAT we adjourn.” CARRIED.***

  
Chair

  
Chief Administrative Officer