



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Second Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, February 23, 2022, via Microsoft Teams. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Grant Arnold, Vice-Chair  
Joel Brown  
Rudy Buitenhuis  
Erwin Butikofer  
Andrew Foulds  
Andrea Goold  
Umed Panu  
Jim Vezina  
Allan Vis

**REGRETS:** Trevor Giertuga

**ALSO**

**PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Gail Willis, Watershed Manager  
Ryne Gilliam, Lands Manager  
Ryan Mackett, Communications Manager  
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

**1. ADOPTION OF AGENDA**

Resolution #22/22

Moved by Grant Arnold, Seconded by Rudy Buitenhuis

*"THAT: the Agenda be adopted as published."* **CARRIED.**

**2. DISCLOSURE OF INTEREST**

None.

**3. MINUTES OF PREVIOUS MEETING**

Resolution #23/22

Moved by Erwin Butikofer, Seconded by Umed Panu

*“THAT: the Minutes of the Lakehead Region Conservation Authority 68<sup>th</sup> Annual Meeting held on Wednesday, January 26, 2022 be adopted as published.” CARRIED.*

**4. IN-CAMERA AGENDA**

Resolution #24/22

Moved by Jim Vezina, Seconded by Allan Vis

*“THAT: we now go into Committee of the Whole (In-Camera) at 4:32 p.m.” CARRIED.*

Resolution #25/22

Moved by Allan Vis, Seconded by Jim Vezina

*“THAT: we go into Open Meeting at 4:38 p.m.” CARRIED.*

The purpose of the In-Camera Meeting pertained to property.

Resolution #26/22

Moved by Erwin Butikofer, Seconded by Umed Panu

*“THAT: the In-Camera Minutes of the Lakehead Region Conservation Authority June 23, 2021 meeting be adopted as published.” CARRIED.*

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

(a) File: Inventory of Programs and Services

Members reviewed and discussed Staff Report CORP-05-2022 related to LRCA’s Inventory of Programs and Services. The Inventory of Programs and Services is a requirement under O. Reg. 687/21. The Inventory will be distributed to all Member Municipalities and the MECP prior to the February 28, 2022 mandated deadline.

Resolution #27/22

Moved by Grant Arnold, Seconded by Umed Panu

***“THAT: Staff Report CORP-05-2022: Conservation Authorities Act Phase 1 Regulations – Inventory of Programs and Services be received AND FURTHER THAT the Lakehead Region Conservation Authority Inventory of Programs and Services, dated February 23, 2022 be approved.” CARRIED.***

(b) File: Board Member Reference Manual

Members were provided with information related to updates to their Board Member Reference Manuals.

## 6. CORRESPONDENCE

(a) File: Conservation Ontario (CO)

Members were advised that the Conservation Ontario Conservation Area Pass Program is available to CA staff and CA Board members.

## 7. STAFF REPORTS

Members reviewed and discussed Staff Report CORP-04-2022, which summarized the LRCA’s Health and Safety Program for 2021.

Resolution #28/22

Moved by Joel Brown, Seconded by Andrew Foulds

***“THAT: Staff Report CORP-04-2022 be received for information.” CARRIED.***

Members reviewed and discussed Staff Report COMREL-01-2022, which summarized the LRCA’s website and social media activity during 2021.

Resolution #29/22

Moved by Andrea Goold, Seconded by Allan Vis

***“THAT: Staff Report COMREL-01-2022 be received for information.” CARRIED.***

Members reviewed and discussed Staff Report FORMG-01-2022, related to the 2021 annual summary of activities on the Forest Management properties.

Resolution #30/22

Moved by Jim Vezina, Seconded by Rudy Buitenhuis

***“THAT: Staff Report FORMG-01-2022 be received.” CARRIED.***

Members reviewed and discussed Staff Report NMFC-01-2022 which summarized activity on the Neebing-McIntyre Floodway in 2021.

Resolution #31/22

Moved by Erwin Butikofer, Seconded by Umed Panu

***"THAT: Staff Report No. NMFC-01-2022 be received." CARRIED.***

## **8. CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

Members were provided with the monthly Treasurer's Report for January's Administration and Capital.

Members reviewed and discussed Staff Report CORP-02-2022 related to Minister appointed agricultural representation on Conservation Authority Boards.

Resolution #32/22

Moved by Andrea Goold, Seconded by Grant Arnold

***"THAT: Staff Report CORP-02-2022 regarding a Minister Appointed Agricultural Representative on the LRCA Board of Directors is received." CARRIED.***

Members reviewed and discussed Staff Report CORP-03-2022 related to the MECP Consultation Guide regarding Phase 2 Regulations.

Resolution #33/22

Moved by Andrew Foulds, Seconded by Allan Vis

***"THAT: Staff Report CORP-03-2022: Conservation Authorities Act Phase 2 Regulations – Consultation Guide be received." CARRIED.***

Members reviewed and discussed Staff Report FIN-06-2022 related to the annual review of the Fee Schedule.

Resolution #34/22

Moved by Andrea Goold, Seconded by Allan Vis

***"THAT: the Staff Report FIN-06-2022 be received AND FURTHER THAT the 2022 Fee Schedule be adopted." CARRIED.***

Members were advised that the Information and Privacy Commissioner has been advised that the Authority did not receive any Freedom of Information requests in 2021.

Members were provided with the final 2021 Treasurer's Report for 2021.

## 9. PASSING OF ACCOUNTS

Resolution #35/22

Moved by Andrew Foulds, Seconded by Joel Brown

*“THAT: having examined the accounts for the period of January 1, 2022 to January 31, 2022 cheque #2481 to #2498 for \$24,444.17 and preauthorized payments of \$83,993.78 for a total of \$108,437.95, we approve their payment.”* **CARRIED.**

## 10. REGULATORY ROLE

Members were provided with the Plan Input and Review Summary for the period of January 20, 2022 to February 16, 2022 and a summary of Section 28 Permits issued in 2021. It was noted that four permits had been issued in 2022 to date.

## 11. PROJECTS UPDATE

It was noted the LRCA’s application to Plug-in Thunder Bay had been approved to partially fund the installation of an electric charging station at the LRCA Administrative Office.

It was noted that the Lakehead Conservation Foundation (LCF) Annual General Meeting was scheduled to be held on Monday, February 28, 2021 virtually.

It was noted that staff are exploring options for how to best host the 2022 Dorion Birding Festival.

It was noted that Science North would be hosting their Science Festival outdoors at Cascades Conservation Area on Saturday, February 26.

It was noted that staff will be working with the Thunder Bay Field Naturalists (TBFN) for the 2022 City Nature Challenge, which is a public scientific observation event through the citizen science platform iNaturalist. The LRCA and TBFN will be co-hosting a public observation event (with a focus on waterfowl) on Saturday, April 30 at Mission Island Marsh Conservation Area from 9:00 a.m. – 12:00 p.m.

It was noted that the Floodway CPR Sediment Trap is scheduled to be dredged during the summer of 2022.

It was noted that on February 15, 2022, snow surveys indicated that the snow survey locations were above average for snow depth and water content, when compared to the historical averages for February 15.

It was noted that water levels of all the Great Lakes are lower than where they were last year at this time, except for Lake Ontario, with Lake Superior being 50 centimeters below its period of record average and the lowest since 2013.

12. NEW BUSINESS

None.

13. NEXT MEETING

Wednesday, March 30, 2022, at 4:30 p.m.

14. AJOURNMENT

Resolution #36/22

Moved by Andrew Foulds, Seconded by Allan Vis

*"THAT: the time being 5:35 p.m. AND FURTHER THAT there being no further business THAT we adjourn."* **CARRIED.**

  
Chair

  
Chief Administrative Officer