



# LAKEHEAD REGION CONSERVATION AUTHORITY

Minutes of the Seventh Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, August 30, 2017 in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Grant Arnold  
Erwin Butikofer  
Jim Byers  
Ed Chambers  
Andrew Foulds  
Umed Panu  
Linda Rydholm  
Wendy Wright  
Jim Vezina

**ABSENT:** Ken Boshcoff, Vice-Chair

**ALSO  
PRESENT:** Tammy Cook, Chief Administrative Officer  
Ryne Gilliam, Field Operations Supervisor  
Ryan Mackett, Community Stewardship/Public Relations Officer  
Mark Ambrose, Finance Manager  
Simon Shankie, Watershed Manager  
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

## 1. ADOPTION OF AGENDA

Resolution 93/17

Moved by Andrew Foulds, Seconded by Jim Vezina

*"THAT: the Agenda is adopted as published."* **CARRIED.**

## 2. DISCLOSURE OF INTEREST

None.

3. **MINUTES OF PREVIOUS MEETING**

Resolution #94/17

Moved by Andrew Foulds, Seconded by Jim Vezina

***"THAT: the Minutes of the Lakehead Region Conservation Authority Sixth Regular Meeting held on Wednesday, June 21, 2017, together with the In-Camera portion are adopted as published."***  
**CARRIED.**

4. **IN-CAMERA AGENDA**

Resolution #95/17

Moved by Andrew Foulds, Seconded by Jim Vezina

***"THAT: we now go into Committee on the Whole (In-Camera) at 4:34 p.m."*** **CARRIED.**

Resolution #96/17

Moved by Andrew Foulds, Seconded by Erwin Butikofer

***"THAT: we go into Open Meeting at 5:05 p.m."*** **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

5. **BUSINESS ARISING FROM PREVIOUS MINUTES**

(a) **File: Waukesha Diversion**

It was noted that the group representing Canada and United States mayors of cities that are within the Great Lakes watershed have dropped their opposition to the City of Waukesha diversion project. Rather than suing in federal court, the Great Lakes and St. Lawrence Cities Initiative said it would meet with representatives of the eight states over the next year to negotiate possible changes to procedures for reviewing future diversion requests. Staff will continue to monitor relevant information on the Waukesha Diversion.

(b) **File: Biennial Tour**

It was noted that registration and accommodations have been booked for staff (CAO, CS/PRO) and Board Members (Linda Rydholm, Ken Boshcoff and Ed Chambers) who are attending the Biennial Tour on October 1-4, 2017.

(c) **File: Strategic Plan**

It was noted that the LRCA has embarked on a six-month planning process to create the organization's first Strategic Plan. The Strategic Plan will play an important role in shaping LRCA's planning and decision-making for the Board of Directors, the Management Team and staff for a

five-year period from 2018 to 2022. LRCA has contracted Arbora Management Services to facilitate the planning process and to develop a relevant and implementable plan.

## 6. CORRESPONDENCE

- (a) File: Bill 86, An Act to amend the Conservation Authorities Act, Township of O'Connor Resolution

Correspondence was received from the Township of O'Connor endorsing a resolution from the Municipality of Brockton that opposes a proposed amendment to the *Conservation Authorities Act* (Bill 86) where 50% of the Authority's members would be required to have scientific backgrounds. It is noted that this is a separate proposed amendment to the Act that is not related to the review of the *Conservation Authorities Act* currently underway.

- (b) File: Conservation Ontario

Correspondence received from Conservation Ontario was noted in the Agenda.

- (c) File: Printed Material

Printed material was circulated.

## 7. STAFF REPORTS

Members reviewed and discussed Staff Report FPMAP-01-2017 regarding updating the McVicar Creek Floodplain Mapping.

Resolution #97/17

Moved by Andrew Foulds, Seconded by Erwin Butikofer

*"THAT: Staff Report is FPMAP-01-2017 is adopted."* **CARRIED.**

Resolution #98/17

Moved by Umed Panu, Seconded by Linda Rydholm

*"THAT: the proposal submitted by CDS Consulting for technical support services for the McVicar Creek Floodplain Mapping Project dated August 3, 2017 is approved."* **CARRIED.**

## 8. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for July plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members were advised that a WSIB rebate of \$976.65 was received for the CAO and former Finance Manager attending WSIB training.

## 9. 2018 DRAFT BUDGET

Members were provided with the 2018 Draft Budget Version 1.0. Staff gave a presentation to review the work plan and preliminary budget for 2018.

It was noted that the CAO had met with the Municipality of Oliver Paipoonge to discuss updating floodplain mapping within their Municipality and the required sole-benefitting levy. The Municipality endorsed submitting an application to the National Disaster Mitigation Program to update mapping on Pennock Creek and the Kaministiquia River. Funds have been included as sole benefitting to the City of Thunder Bay for their portion of the Pennock Creek and Kaministiquia River floodplain mapping. The Municipality of Shuniah has already submitted a letter of support to apply for funding to create floodplain mapping on Wildgoose Creek.

It was noted that the Finance Manager and CAO had met with the City of Thunder Bay's Executive Management Team to discuss the Capital portion of the 2018 budget. Staff presented the draft capital budget and answered questions related to the budget.

## 10. PASSING OF ACCOUNTS

Resolution #99/17

Moved by Linda Rydholm, Seconded by Umed Panu

*"THAT: having examined the accounts for the period of June 1, 2017 to June 30, 2017 cheque #911 to #931 for \$58,308.58 and preauthorized payments of \$2,095,709.92, for a total of \$2,154,018.50, we approve their payment."* **CARRIED.**

Resolution #100/17

Moved by Linda Rydholm, Seconded by Umed Panu

*"THAT: having examined the accounts for the period of July 1, 2017 to July 31, 2017 cheque #932 to #967 for \$182,454.99 and preauthorized payments of \$70,523.96, for a total of \$252,978.95, we approve their payment."* **CARRIED.**

## 11. REGULATORY ROLE

The Plan Input and Review for the period from June 22, 2017 to August 30, 2017, was circulated.

The Permits issued for the period from June 22, 2017 to August 30, 2017, were circulated.

## 12. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

It was noted that the CAO has been participating in meetings regarding the technical aspects of the completed Watercourse/River Safety Audit completed by the City of Thunder Bay. Input has been provided related to potential impacts to floodplains along watercourses and the Neebing-McIntyre Floodway resulting from recommendations contained in the draft audit. It was also noted that any structures or modification to the Neebing-McIntyre Floodway will require LRCA Board approval as the LRCA owns the bed and banks of the Floodway and maintaining the integrity of the Floodway is of utmost importance. It was also noted that permits from the LRCA would be required for any development in the regulated area of any watercourse.

Staff were made aware of an exploration pit at Mills Block Forest, off the main trail. Staff conducted a site visit along with Ministry of Northern Development and Mines (MNDM) staff to assess the area. The site was secured using orange snow fencing and warning signage provided by the MNDM. It is a criminal offence to trespass on decommissioned mining sites. Staff conduct weekly visits to the location (usually on Mondays) to ensure the temporary snow fencing and signage is still intact. Staff are awaiting correspondence from MNDM engineering staff regarding what the LRCA is required to do to satisfactorily decommission the pit.

It was noted that Bay City Contractors has completed the dredging of the Neebing-McIntyre Floodway Diversion Channel lip. In total approximately 2,800 cubic metres of sediment was removed.

Members reviewed and discussed submitting applications under the National Disaster Mitigation Program for 2018/2019 to update the Floodplain Mapping on Pennock Creek, Wild Goose Creek and the Kaministiquia River, which if successful would provide 50% funding for each of these projects

Resolution #101/17

Moved by Jim Byers, Seconded by Andrew Foulds

***“THAT: the Lakehead Region Conservation Authority will submit an application under the National Disaster Mitigation Program to update the Pennock Creek Floodplain Mapping.”***  
**CARRIED.**

Resolution #102/17

Moved by Andrew Foulds, Seconded by Jim Byers

***“THAT: the Lakehead Region Conservation Authority will submit an application under the National Disaster Mitigation Program to create Wild Goose Creek Floodplain Mapping.”***  
**CARRIED.**

Resolution #103/17

Moved by Jim Byers, Seconded by Andrew Foulds

***“THAT: the Lakehead Region Conservation Authority will submit an application under the National Disaster Mitigation Program to update the Kaministiquia River Floodplain Mapping.”***  
**CARRIED.**

Members were provided with an update on the public consultation held at the LRCA Administrative Office in regards to planned operations in Wishart Forest.

Mark Ambrose, Finance Manager provided a presentation on his role at the Authority.

**13. NEW BUSINESS**

At the request of the Board, Staff were directed to provide a Staff Report regarding the feasibility of cancellation of the collection boxes at the Conservation Areas. The report will be provided after the completion of the Strategic Plan.

**14. NEXT MEETING**


Wednesday, September 27, 2017, at 4:30 p.m.

**15. ADJOURNMENT**

Resolution #104/17

Moved by Andrew Foulds, Seconded by Jim Byers

***"THAT: the time being 6:34 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.***

  
Chair

  
Chief Administrative Officer