



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Second Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, February 28, 2018, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Ken Boshcoff, Vice-Chair
Jim Byers
Ed Chambers
Andrew Foulds
Umed Panu
Linda Rydholm
Jim Vezina

REGRETS: Grant Arnold
Erwin Butikofer
Wendy Wright

ALSO

PRESENT: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Simon Shankie, Watershed Manager
Ryne Gilliam, Field Operations Supervisor
Ryan Mackett, Community Stewardship/Public Relations Officer
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution 23/18

Moved by Ken Boshcoff, Seconded by Jim Vezina

"THAT: the Agenda is adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. **MINUTES OF PREVIOUS MEETING**

Resolution #24/18

Moved by Jim Vezina, Seconded by Ken Boshcoff

“THAT: the Minutes of the Lakehead Region Conservation Authority 64th Annual Meeting held on Wednesday, January 31, 2018, together with the In-Camera portion are adopted as published.”
CARRIED.

4. **IN-CAMERA AGENDA**

Resolution #25/18

Moved by Ken Boshcoff, Seconded by Jim Vezina

“THAT: we now go into Committee of the Whole (In-Camera) at 4:34 p.m.” **CARRIED.**

Resolution #26/18

Moved by Ed Chambers, Seconded by Ken Boshcoff

“THAT: we go into Open Meeting at 4:49 p.m.” **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

5. **BUSINESS ARISING FROM PREVIOUS MINUTES**

(a) **File: 2018 Budget and Levy**

Members reviewed and discussed the 2018 Budget and Levy.

Resolution #27/18

Moved by Ken Boshcoff, Seconded by Jim Byers

“THAT: the Lakehead Region Conservation Authority adopts the non-matching levy of \$1,502,998 AND FURTHER THAT all member municipalities are designated as benefitting and pay \$703,898 AND FURTHER THAT the City of Thunder Bay is designated as the sole-benefitting municipality for floodplain mapping projects in the City of Thunder Bay, Neebing-McIntyre Floodway projects and Kaministiquia River erosion projects and pays \$678,600 AND FURTHER THAT the Municipality of Oliver Paipoonge is designated as sole-benefitting for a portion of the Kaministiquia River and Pennock Creek floodplain mapping projects and pays \$83,000 AND FURTHER THAT the Municipality of Shuniah is designated as sole-benefitting for floodplain mapping of Wildgoose Creek and pays \$37,500 AND FURTHER THAT each member municipality is to be advised of their apportionment of the non-matching levy.” **CARRIED.**

Weighing Recorded Vote Results:

Municipality	Member	Vote%	Vote
Conmee	Grant Arnold	1.45%	Absent
Dorion	Ed Chambers	1.01%	Yes
Gillies	Wendy Wright	0.81%	Absent
Neebing	Erwin Butikofer	7.75%	Absent
O'Connor	Jim Vezina	1.49%	Yes
Oliver-Paipooonge	Jim Byers	19.61%	Yes
Shuniah	Donna Blunt	17.88%	Yes
Thunder Bay	Ken Boshcoff	12.50%	Yes
Thunder Bay	Andrew Foulds	12.50%	Yes
Thunder Bay	Umed Panu	12.50%	Yes
Thunder Bay	Linda Rydholm	12.50%	Yes

Resolution #28/18

Moved by Umed Panu, Seconded by Ken Boshcoff

“THAT: the Lakehead Region Conservation Authority adopts the matching levy of \$292,380 AND FURTHER THAT all member municipalities are designated as benefitting AND FUTHER THAT each member municipality is to be advised of their apportionment of the matching levy.” CARRIED.

Resolution #29/18

Moved by Ken Boshcoff, Seconded by Ed Chambers

“THAT: funds will be taken from the Replacement of Vehicle/Equipment Reserve during 2018 to purchase a new vehicle to replace the 2008 GMC Sierra, chainsaw, brush cutter and brush clearing saw AND FURTHER THAT the estimated cost is \$53,600.” CARRIED.

Resolution #30/18

Moved by Linda Rydholm, Seconded by Ken Boshcoff

“THAT: the Lakehead Region Conservation Authority adopts the 2018 Budget Document, Version 2.0 for a total budget of \$2,847,752.” CARRIED.

Members were advised that the levy notice to the member municipalities will be posted by registered mail prior to March 1, 2018.

6. **MINUTES**

(a) **File: Conservation Ontario**

The Conservation Ontario Council Minutes from Meeting #4/17 held on December 11, 2017, at Black Creek Pioneer Village were noted.

7. STAFF REPORTS

Members reviewed and discussed Staff Report CORP-01-2018 regarding amending the bursary criteria related to the Lakehead Region Conservation Authority Confederation College annual bursary.

Resolution #31/18

Moved by Ken Boshcoff, Seconded by Linda Rydholm

“THAT: Staff Report CORP-01-2018 be received AND FURTHER THAT the 2020/2021 and beyond Lakehead Region Conservation Authority Undergraduate Award be awarded to a Confederation College Environmental Technician or Forestry Technician: Ecosystem Management student who resides in one of the participating municipalities of the Lakehead Region Conservation Authority (City of Thunder Bay, Municipalities of Shuniah, Oliver Paipoonge and Neebing, Townships of O’Connor, Conmee, Dorion and Gillies) on the basis of academic achievement and financial need.”
CARRIED.

Members reviewed and discussed Staff Report WM-01-2018, which summarized the completed McIntyre River Watershed Wetland Evaluation Report.

Resolution #32/18

Moved by Ed Chambers, Seconded by Ken Boshcoff

“THAT: Staff Report WM-01-2018 be received AND FURTHER THAT the Kivikoski Provincially Significant Wetland and a 120 metre buffer and the McIntyre River Watershed South Wetland and a 30 metre buffer will be incorporated into the LRCA Regulated Area.” **CARRIED.**

Members reviewed and discussed Staff Report FPMAP-01-2018 regarding awarding the McVicar Creek Floodplain Mapping project.

Resolution #33/18

Moved by Andrew Foulds, Seconded by Ed Chambers

“THAT: the proposal submitted by KGS Group Consulting Engineers dated February 8, 2018 to update the McVicar Creek Floodplain Mapping be accepted for a cost of \$162,415.00, not including HST.” **CARRIED.**

Members reviewed and discussed Staff Report KAMEC-01-2018, which summarized the 2017 monitoring of the bank stability at 1620 Broadway Avenue and the soil-nailed sites on Victor Street.

Resolution #34/18

Moved by Jim Byers, Seconded by Umed Panu

“THAT: Staff Report No. KAMEC-01-2018 be received.” **CARRIED.**

Members reviewed and discussed Staff Report KAMEC-02-2018, which summarized updates to the Operation, Maintenance and Surveillance Plan for Erosion Control at Victor Street and Broadway Avenue.

Resolution #35/18

Moved by Ed Chambers, Seconded by Jim Byers

“THAT: Staff Report No. KAMEC-02-2018 be received.” CARRIED.

Members reviewed and discussed Staff Report LM-01-2018, which summarized the Lakehead District School Board’s request to install a new stormwater outfall on LRCA property.

Resolution #36/18

Moved by Jim Byers, Seconded by Jim Vezina

“THAT: the Lakehead District School Board is authorized to install a stormwater outfall located on land owned by the LRCA at 370 Parkway Drive as outlined on TBT Engineering drawings entitled, New Lakehead Elementary School, Sir Winston Churchill Site with the requirement that the City of Thunder Bay is responsible for ownership and all on-going maintenance of the stormwater outfall or required maintenance resulting from the stormwater outfall AND FURTHER THAT an Agreement to this effect will be executed.” CARRIED.

Members reviewed and discussed Staff Report LM-02-2018, which summarized the City of Thunder Bay’s request to install a Green Infrastructure facility on LRCA property.

Resolution #37/18

Moved by Umed Panu, Seconded by Jim Byers

“THAT: the City of Thunder Bay is authorized to install a Green Infrastructure facility located at 261 Parkway Drive as outlined in their letter dated February 13, 2018 with the requirement that the City of Thunder Bay is responsible for the installation and on-going maintenance of the Green Infrastructure facility or required maintenance resulting from the Green Infrastructure facility AND FURTHER THAT an Agreement to this effect will be executed.” CARRIED.

8. CHIEF ADMINISTRATIVE OFFICER’S REPORTS

Members were provided with the monthly Treasurer’s Report for expenses and revenues for January plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed Staff Report VE-01-2018 regarding the 2017 Vehicle and Equipment Program and applicable reserve transfers for year-end.

Resolution #38/18

Moved by Jim Byers, Seconded by Umed Panu

“THAT: staff report VE-01-2018 is adopted AND FURTHER THAT the recommendations contained therein are endorsed AND FURTHER THAT a copy will be placed in the 2017 audit file.” CARRIED.

Members were advised that the Information and Privacy Commissioner was advised that the Authority did not receive any Freedom of Information requests in 2017.

Members were provided with the 2018 LRCA Directory.

Members were provided with the 2018 Summary of Fees.

9. PASSING OF ACCOUNTS

Resolution #39/18

Moved by Ed Chambers, Seconded by Jim Byers

“THAT: having examined the accounts for the period of January 1, 2018 to January 31, 2018 cheque #1130 to #1158 for \$77,589.86 and preauthorized payments of \$2,048,532.99 for a total of \$2,126,122.85, we approve their payment.” CARRIED.

10. REGULATORY ROLE

The Plan Input and Review binder for the period from February 1, 2018 to February 28, 2018 was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period February 1, 2018 to February 28, 2018 were circulated.

11. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

Members reviewed and discussed the proposal submitted by DST Consulting Engineers to complete the 2018 Victor Street Monitoring.

Resolution #40/18

Moved by Umed Panu, Seconded by Jim Byers

“THAT: the proposal submitted by DST Consulting Engineers to complete the 2018 Victor Street Monitoring dated February 9, 2018 be approved.” CARRIED.

Members were provided with an update of the 2018 Conservation Dinner and Auction.

12. NEW BUSINESS

It was noted that the CAO will be the Co-Chair on the Service Delivery Review Committee - Regulation Sub-Committee related to the changes to the *Conservation Authorities Act*. The Board noted support of this position.

13. NEXT MEETING

Wednesday, March 28, 2018, at 4:30 p.m.

14. AJOURNMENT

Resolution #41/18

Moved by Jim Byers, Seconded by Umed Panu

“THAT: the time being 5:50 p.m. AND FURTHER THAT there being no further business THAT we adjourn.” CARRIED.


Chair


Chief Administrative Officer