



LAKEHEAD REGION CONSERVATION AUTHORITY

Minutes of the Ninth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, October 26, 2016, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT:	Donna Blunt, Chair	4:30 p.m. – 5:57 p.m.
	Jim Vezina, Vice Chair	4:30 p.m. – 5:57 p.m.
	Grant Arnold	4:30 p.m. – 5:57 p.m.
	Ken Boshcoff	4:30 p.m. – 5:24 p.m.
	Erwin Butikofer	4:30 p.m. – 5:57 p.m.
	Jim Byers	4:30 p.m. – 5:57 p.m.
	Ed Chambers	4:30 p.m. – 5:57 p.m.
	Andrew Foulds	4:35 p.m. – 5:57 p.m.
	Linda Rydholm	4:30 p.m. – 5:57 p.m.
	Wendy Wright	4:30 p.m. – 5:57 p.m.

ALSO

PRESENT:	Tammy Cook, Chief Administrative Officer
	Michael Heath, Finance Manager
	Simon Shankie, Watershed Manager
	Melanie O'Riley, Administrative Clerk/Receptionist, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #119/16

Moved by Jim Byers, Seconded by Linda Rydholm

“THAT: the Agenda is adopted as published.” CARRIED.

2. DISCLOSURE OF INTEREST

Ken Boshcoff declared a conflict of interest with Agenda item #7 Staff Reports.

3. MINUTES OF PREVIOUS MEETING

Resolution #120/16

Moved by Erwin Butikofer, Seconded by Jim Byers

“THAT: the Minutes of the Lakehead Region Conservation Authority Eighth Regular Meeting held on Wednesday, September 28, 2016, together with the In-Camera portion are adopted as published.” CARRIED.

4. IN-CAMERA AGENDA

Resolution #121/16

Moved by Jim Byers, Seconded by Linda Rydholm

“THAT: we now go into Committee of the Whole (In-Camera) at 4:31p.m.” CARRIED.

Resolution #122/16

Moved by Erwin Butikofer, Seconded by Jim Byers

“THAT: we go into Open Meeting at 4:54 p.m.” CARRIED.

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Proposed 2017 Budget

Discussion of the proposed 2017 budget took place. Staff were directed to advise the City that the draft budget will be left as presented at this time. Members were reminded that the budget is not ratified until the February Board Meeting.

(b) File: Hazelwood Lake Pavilion

Members were advised that the Hazelwood Lake Pavilion installation will be postponed until 2017 as the supplier notified staff that the estimated delivery date won't be until early December. The request-for-quote will be released in the early spring.

(c) File: Watercrossing Session for Municipalities

Members were invited to the Watercrossing Workshop being co-hosted by the Lakehead Region Conservation Authority (LRCA) and the Ministry of Natural Resources and Forestry (MNRF) that is being held on Thursday, November 3, 2016.

(d) Conservation Authorities Act Review

Members were advised that the MNRF has released a report summarizing feedback provided on proposed priorities updating the *Conservation Authorities Act*. A copy was circulated at the Meeting.

6. CORRESPONDENCE

(a) File: Ministry Mandate Letters

Members were provided with the mid-term Ministry Mandate Letters from Northern Development and Mines, Ministry of Environment and Climate Change and Ministry of Natural Resources and Forestry.

(b) File: Lake Superior Lakewide Action and Management Plan

Correspondence was received related to the 2015-2019 Lake Superior Lakewide Action and Management Plan (LAMP) which is an ecosystem-based strategy for restoring and protecting Lake Superior water quality. A copy was circulated at the Meeting.

Members requested updates on the Waukesha water-taking issue when information is available.

(c) File: Conservation Ontario (CO)

Correspondence received from Conservation Ontario (CO) was detailed in the Agenda.

7. STAFF REPORTS

Members reviewed and discussed the Staff Report No. CORP-03-2016.

Resolution #123/16

Moved by Jim Vezina, Seconded by Grant Arnold

“THAT: Staff Report No. CORP-03-2016 is received AND FURTHER THAT a sign is not permitted to be erected on the Jim Jessiman Nature Preserve.” CARRIED

8. TREASURER'S REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for September plus totals to date for Administration, Capital and Vehicle and Equipment Program.

9. PASSING OF ACCOUNTS

Resolution #124/16

Moved by Grant Arnold, Seconded by Jim Vezina

“THAT: having examined the accounts for the period of September 1, 2016 to September 30, 2016 cheque #642 to #669 for \$55,975.61 and preauthorized payments of \$69,571.84, for a total of \$125,547.45, we approve their payment.” CARRIED.

10. REGULATORY ROLE

The Plan Input and Review for the period from September 29, 2016 to October 26, 2016, was circulated.

The Permits issued for the period from September 29, 2016 to October 26, 2016, were circulated.

11. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

It was noted that staff have completed the following mandatory training utilizing HR Downloads training modules:

- WHMIS 1988
- AODA Customer Service Training
- Understanding Human Rights Training
- Introduction to Bill 132 Training
- Occupational Health and Safety Awareness Training for Workers in Ontario
- Workplace Violence and Harassment Training

Members were advised that all staff (except for the Education/Special Projects Co-ordinator) have completed First Aid training.

Members were advised that the Engaging Seniors program will be opened up to include families.

Discussion of Ontario Regulation 139/96 took place. A full staff report will be prepared for the November Board Meeting.

Members reviewed and discussed entering into an Agreement with the Upper Thames River Conservation Authority regarding LRCA membership in the WISKI hub.

Resolution #125/16

Moved by Jim Vezina, Seconded by Grant Arnold

“THAT: the Chair and CAO are authorized to negotiate and enter into an Agreement with the Upper Thames River Conservation Authority regarding LRCA membership in the WISKI hub”. **CARRIED.**

12. SOURCE WATER PROTECTION

Members were provided with an update on the Source Protection Committee replacement process.

It was noted that the next Source Protection Authority Meeting will be held on November 30, 2016, immediately after the regular LRCA Board Meeting.

13. NEW BUSINESS

None.

14. NEXT MEETING

Wednesday, November 30, 2016, at 4:30 p.m., followed by a Source Protection Authority Meeting.

15. ADJOURNMENT

Resolution #126/16

Moved by Wendy Wright, Seconded by Ed Chambers

“THAT: the time being 5:57 p.m. AND FURTHER THAT there being no further business THAT we adjourn.” **CARRIED.**



Chair



Chief Administrative Officer