



# LAKEHEAD REGION

## CONSERVATION AUTHORITY

Minutes of the Ninth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, October 25, 2017 in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:** Donna Blunt, Chair  
Ken Boshcoff, Vice-Chair  
Grant Arnold  
Erwin Butikofer  
Ed Chambers  
Umed Panu  
Linda Rydholm

**REGRETS:** Jim Byers  
Andrew Foulds  
Jim Vezina  
Wendy Wright

**ALSO PRESENT:** Tammy Cook, Chief Administrative Officer  
Mark Ambrose, Finance Manager  
Simon Shankie, Watershed Manager  
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

### 1. ADOPTION OF AGENDA

Resolution #113/17

Moved by Grant Arnold, Seconded by Ed Chambers

*"THAT: the Agenda is adopted as published."* CARRIED.

### 2. DISCLOSURE OF INTEREST

None.

**3. MINUTES OF PREVIOUS MEETING**

Resolution #114/17

Moved by Erwin Butikofer, Seconded by Ed Chambers

***“THAT: the Minutes of the Lakehead Region Conservation Authority Eighth Regular Meeting held on Wednesday, September 27, 2017, together with the In-Camera portion be adopted as published.” CARRIED.***

**4. IN-CAMERA AGENDA**

Resolution #115/17

Moved by Ed Chambers, Seconded by Grant Arnold

***“THAT: we now go into Committee of the Whole (In-Camera) at 4:33 p.m.” CARRIED.***

Resolution #116/17

Moved by Grant Arnold, Seconded by Erwin Butikofer

***“THAT: we go into Open Meeting at 4:45 p.m.” CARRIED.***

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

(a) File: Strategic Plan

Members were advised that the Strategic Plan development is well underway. A copy of the Consultation Summary completed by Arbora was circulated at the Meeting.

It was noted that the final version of the Strategic Plan will be presented to the Board at the January 2018 Board Meeting for final approval.

**6. CORRESPONDENCE**

(a) File: Lakehead Conservation Foundation – Membership

Members reviewed and discussed correspondence received from Ms. Kestrel Wraggett requesting membership on the Lakehead Conservation Foundation Board of Directors.

Resolution #117/17

Moved by Linda Rydholm, Seconded by Umed Panu

***"THAT: Ms. Kestrel Wraggett be nominated to the Lakehead Conservation Foundation."***  
**CARRIED.**

Members reviewed and discussed correspondence received from Ms. Erin Knight requesting membership on the Lakehead Conservation Foundation Board of Directors.

Resolution #118/17

Moved by Linda Rydholm, Seconded by Umed Panu

***"THAT: Ms. Erin Knight be nominated to the Lakehead Conservation Foundation."*** **CARRIED.**

(b) File: Printed Material

Printed material was circulated.

## **7. STAFF REPORTS**

Members reviewed and discussed Staff Report KAMEC-03-2017 related to the Kam River Erosion Sites Inventory Project.

Resolution #119/17

Moved by Linda Rydholm, Seconded by Umed Panu

***"THAT: the proposal submitted by KGS Group Consulting Engineers dated October 5, 2017 to update the Kam River Erosion Sites Inventory be accepted for a cost of \$181,446.00 not including HST."*** **CARRIED.**

It was noted that the wake from boats is considered to be a contributing factor to the erosion along the Kam River. It was noted that the Vessel Operation Restriction Regulations limit the speed on the Kam River to 10 km/hr and that the City of Thunder Bay has posted speed limit signs and the Thunder Bay Police do patrol the Kam River for speeders.

Resolution #120/17

Moved by Linda Rydholm, Seconded by Umed Panu

***"THAT: the proposal submitted by CDS Consulting dated October 9, 2017 for technical support services for the Kam River Erosion Sites Inventory be approved for a cost of \$8,400.00 not including HST."*** **CARRIED.**

Members reviewed and discussed Staff Report WM-02-2017, which summarizes the Hazelwood Lake – Bacteriological Water Quality Report in 2017.

Resolution #121/17

Moved by Umed Panu, Seconded by Linda Rydholm

**"THAT:** the Staff Report WM-02-2017 be received **AND FURTHER THAT** the recommendations contained therein are endorsed." **CARRIED.**

Members reviewed and discussed Staff Report CONAREA-07-2017, which summarizes the 2016 Traffic Counter Report.

Resolution #122/17

Moved by Umed Panu, Seconded by Linda Rydholm

**"THAT:** the Staff Report CONAREA-07-2017 be received **AND FURTHER THAT** the recommendation contained therein be endorsed." **CARRIED.**

It was requested by a Board Member that the recommendations contained in the Staff Reports be included in future resolutions.

**8. CHIEF ADMINISTRATIVE OFFICER REPORT**

Members were provided with the monthly Treasurer's Report for expenses and revenues for September plus totals to date for Administration, Capital and Vehicle and Equipment Program.

**9. PASSING OF ACCOUNTS**

Resolution #123/17

Moved by Umed Panu, Seconded by Linda Rydholm

**"THAT:** having examined the accounts for the period of September 1, 2017 to September 30, 2017 cheque #1007 to #1029 for \$44,319.13 and preauthorized payments of \$67,007.25 for a total of \$111,326.38, we approve their payment." **CARRIED.**

**10. REGULATORY ROLE – Circulation Binder**

The Plan Input and Review for the period from August 31, 2017, to October 25, 2017, was circulated.

The Permits issued for the period from August 31, 2017, to October 25, 2017, were circulated.

11. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in the Agenda.

Simon Shankie, Watershed Manager, provided a presentation on his role at the Authority.

12. NEW BUSINESS.

None.

13. NEXT MEETING

Wednesday, November 29, at 4:30 p.m.

14. AJOURNMENT

Resolution #124/17

Moved by Linda Rydholm, Seconded by Erwin Butikofer

*"THAT: the time being 5:30 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.*

  
Chair

  
Chief Administrative Officer