



# LAKEHEAD REGION CONSERVATION AUTHORITY

Minutes of the Fifth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, May 25, 2016, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

**PRESENT:**

Bill Bartley – Chair	4:30 p.m. – 5:52 p.m.
Donna Blunt, Vice Chair	4:30 p.m. – 5:52 p.m.
Ken Boshcoff	4:30 p.m. – 5:52 p.m.
Erwin Butikofer	4:30 p.m. – 5:52 p.m.
Jim Byers	4:30 p.m. – 5:52 p.m.
Ed Chambers	4:30 p.m. – 5:52 p.m.
Linda Rydholm	4:30 p.m. – 5:52 p.m.

**REGRETS:**

- Grant Arnold
- Andrew Foulds
- Jim Vezina
- Wendy Wright

**ALSO**

**PRESENT:**

- Mervi Henttonen, General Manager/Secretary-Treasurer
- Tammy Cook, Watershed Manager
- Ryan Mackett, Community Stewardship/Public Relations Officer
- Ryne Gilliam, Field Operations Supervisor
- Michael Heath, Finance Manager
- Melanie O’Riley, Administrative Clerk/Receptionist, recorder of Minutes
- Matt Simeoni, Vice President Commercial Banking, part of Meeting
- Scott Simon, Regional Vice President Personal Markets, part of Meeting

**1. ADOPTION OF AGENDA**

Resolution #74/16

Moved by Jim Byers, Seconded by Ken Boshcoff

***"THAT: the Agenda is adopted as published." CARRIED.***

2. **DISCLOSURE OF INTEREST**

None.

3. **MINUTES OF PREVIOUS MEETING**

Resolution #75/16

Moved by Ken Boshcoff, Seconded by Jim Byers

***"THAT: the Minutes of the Lakehead Region Conservation Authority Fourth Regular Meeting held on Wednesday, April 27, 2016, together with the In-Camera portion are adopted as published."*** **CARRIED.**

Resolution #76/16

Moved by Ken Boshcoff, Seconded by Erwin Butikofer

***"THAT: the Minutes of the Lakehead Region Conservation Authority Second Special Meeting held on Wednesday, May 11, 2016, together with the In-Camera portion are adopted as published."*** **CARRIED.**

4. **PRESENTATION**

Two Royal Bank of Canada Representatives, Matt Simeoni, Vice President Commercial Banking and Scott Simon, Regional Vice President Personal Markets, presented a cheque for \$6,000 to the LRCA Chair for the Watershed Connections Program which Staff will deliver to schools in June. It was noted that RBC volunteers will be planting at the LRCA Community Garden on June 8<sup>th</sup>. Pictures taken at the Meeting will be submitted to the Chronicle Journal.

5. **IN-CAMERA AGENDA**

Resolution #77/16

Moved by Erwin Butikofer, Seconded by Ken Boshcoff

***"THAT: we now go into Committee on the Whole (In-Camera) at 4:37 p.m."*** **CARRIED.**

Resolution #78/16

Moved by Ken Boshcoff, Seconded by Ed Chambers

***"THAT: we go into Open Meeting at 4:50 p.m."*** **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

## **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

### (a) File: Conservation Authorities Act Review

Members were provided with the discussion paper entitled "Conserving our Future, Proposed Priorities for Renewal". It was noted that this is the start of the second phase of the *Conservation Authorities Act* review. It was noted that the MNRF is soliciting comments related to the paper and a second stakeholder session will be held in Thunder Bay on June 7<sup>th</sup>.

The General Manager/Secretary-Treasurer participated on May 16 and 17<sup>th</sup> in a two day workshop as part of an Advisory Group and gave a verbal update of the salient points of the Workshop at the Meeting. It was noted that the *Conservation Authorities Act* notes how representation is determined i.e. by Municipalities.

The General Manager/Secretary Treasurer will be advising MNRF that 5 individuals will be attending the June 7<sup>th</sup> stakeholder session. Each individual will receive a package containing various items including comments submitted from the 1<sup>st</sup> stakeholder session.

### (b) File: Source Water Protection

Correspondence from the Director of the MOECC acknowledging receipt of the Source Protection Authority's first Annual Progress Report which was submitted on April 28, 2016 was noted.

## **7. CORRESPONDENCE**

### (a) File: Emergency Table Top Exercise

Members were advised that the Watershed Manager will be participating in the annual table top exercise being conducted by the Municipalities of Oliver Paipoonge, Shuniah and Neebing and the Townships of Conmee, O'Connor and Gillies. A presentation will be provided regarding the Authority's role in Flood Forecasting and the Flood Warning System.

### (b) File: Northwestern Ontario Science Fair

Two thank you notes from the recipients of our award which is presented at the Northwestern Ontario Science Fair were noted.

### (c) File: Annual Reports

Annual Reports received from the Nottawasaga and Quinte Region Conservation Authorities were circulated.

(d) File: City of Thunder Bay

Correspondence from the City of Thunder Bay related to their upcoming workshop on Waterfront Development being held on Saturday, June 11, 2016 was noted

Members concurred to a brief write-up of CA projects mentioned in the Agenda be forwarded to the City of Thunder Bay prior to the June 7<sup>th</sup> deadline.

(e) File: Charitable Gifts

Correspondence from Member of Parliament Ted Falk who is requesting assistance to make his new Private Members Bill in Parliament – ***The Fairness in Charitable Gifts Act*** – proposal become a reality was noted.

(f) File: Ministry of Natural Resources and Forestry

Correspondence from the Surface Water Monitoring Centre advising of changes to the Ministry of Natural Resources and Forestry's approach to the funding of Low Water Response Teams for the 2016 season was noted. Allocation of funds will be determined on a case-by-case basis.

(g) File: Conservation Ontario

Correspondence from Conservation Ontario as detailed in the Agenda was noted.

(h) File: Printed Material

Printed material was circulated.

## **8. MINUTES**

(a) File: Lakehead Conservation Foundation

Members were advised that the co-hosted Wine Tasting and Dinner by the LRCA and the LCF held on Thursday, May 12, 2016 was successful and netted a profit of \$3,922.00.

(b) Kam River Standing Advisory Committee

Members were advised that the Watershed Manager attended the Kam River Standing Advisory Annual Meeting.

## **9. STAFF REPORTS**

Members reviewed and discussed authorizing the City of Thunder Bay to upgrade their storm sewer infrastructure.

Resolution #79/16

Moved by Ed Chambers, Seconded by Ken Boshcoff

***“THAT: the City of Thunder Bay is authorized to upgrade the storm sewer infrastructure on the west bank of the Diversion Channel east of Churchill Drive East/Ford Street as outlined in their application package with the requirement that the City of Thunder Bay is responsible for all on-going maintenance of the structure or required maintenance resulting from the structure AND FURTHER THAT an Agreement to this effect will be executed.” CARRIED.***

Members reviewed and discussed the Staff Report related to the McIntyre River Wetland Evaluations.

Resolution #80/16

Moved by Donna Blunt, Seconded by Ed Chambers

***“THAT: Staff Report WM-02-2016 is received.” CARRIED.***

Members reviewed and discussed the Staff Report related to the LRCA Greenhouse.

Resolution #81/16

Moved by Ken Boshcoff, Seconded by Donna Blunt

***“THAT: Staff Report No. STEW-02-2016 is received AND FURTHER THAT the Staff recommendations contained therein are approved.” CARRIED.***

Members reviewed and discussed the Staff Report related to the Countertop Payment Terminal

Resolution #82/16

Moved by Donna Blunt, Seconded by Ken Boshcoff

***“THAT: Staff Report No. FIN-4-2016 is provided for your information.” CARRIED.***

## **10. TREASURER’S REPORT**

Members were provided with the monthly Treasurer’s Report for expenses and revenues for April plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members were advised that the new MNRF Transfer Payment Agreement was signed and returned. This agreement outlines the terms and conditions for receipt of the transfer payment in the amount of \$292,380 based on MNRF’s fiscal year 2016/17.

Members reviewed and discussed the Conservation Authorities University Executive Development Program hosted by Conservation Ontario.

Resolution #83/16

Moved by Erwin Butikofer, Seconded by Donna Blunt

***"THAT: the Lakehead Region Conservation Authority endorses participation in the Conservation Authorities University Executive Development Program offered by Conservation Ontario for new and experienced senior managers, department heads and CAO/GMs as part of Staff Development AND FURTHER THAT funds will be allocated annually to afford an opportunity for applicable Staff to enroll in this program AND FURTHER THAT enrollment will commence in the 2016/2017."*** **CARRIED.**

Members reviewed and discussed the Staff Report related to the Pavilion at Hazelwood Lake Conservation Area.

Resolution #84/16

Moved by Donna Blunt, Seconded by Linda Rydholm

***"THAT: Staff Report No. CONAREA-02-2016 is received AND FURTHER THAT the Staff recommendation contained therein is approved."*** **CARRIED.**

#### **11. PASSING OF ACCOUNTS**

Resolution #85/16

Moved by Donna Blunt, Seconded by Ed Chambers

***"THAT: having examined the accounts for the period of April 1, 2016 to April 30, 2016 cheque #485 to #504 for \$96,655.97 and preauthorized payments of \$69,347.13, for a total of \$166,003.10, we approve their payment."*** **CARRIED.**

#### **12. REGULATORY ROLE**

The Plan Input and Review for the period from April 28, 2016 to May 25, 2016, was circulated.

The Permits issued for the period from April 28, 2016 to May 25, 2016, was circulated.

#### **13. PROJECTS UPDATE**

Members reviewed the written updates on on-going projects/activities as detailed in the Agenda.

Members were advised that the Canadian Weather Amateur Radio Network (CANWARN) will be holding their annual session on June 13, 2016 in the Authority's Multi-purpose Room.

Members were advised that the Regional Food Distribution (RFDA) staff have agreed to take over the five lower plots of the community garden.

#### **14. NEW BUSINESS**

It was noted that the Special Board Meeting that was to be held on June 8, 2016 has been cancelled as the Consultant's Report on the LRCA Asset Management Plan will not be ready. Staff were provided approval to meet with the Consultant at the draft level with the final Staff Report available at the LRCA Board Meeting in August for Board Approval.

It was noted that Bill Bartley, Chair of the LRCA will be receiving the "Fellow of the University" award on Saturday, May 28, 2016. Members congratulated Bill on this prestigious award.

The General Manager/Secretary Treasurer advised Members that a Webinar hosted by the International Lake Superior Board of Control to discuss the regulation of Lake Superior outflows and water levels in the Upper Great Lakes system will be held in the Multi-Purpose room on June 8<sup>th</sup>, from 12p.m. – 1:00 p.m.

#### **15. NEXT MEETING**

Wednesday, June 29, 2016, at 4:30 p.m.

#### **16. ADJOURNMENT**

Resolution #86/16

Moved by Donna Blunt, Seconded by Erwin Butikofer

***"THAT: the time being 5:52 p.m. AND FURTHER THAT there being no further business THAT we adjourn."*** **CARRIED.**



Chair



General Manager/Secretary Treasurer