



LAKEHEAD REGION CONSERVATION AUTHORITY

Minutes of the Tenth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, November 29, 2017 in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Ken Boshcoff, Vice-Chair
Grant Arnold
Erwin Butikofer
Jim Byers
Ed Chambers
Andrew Foulds
Umed Panu
Linda Rydholm
Wendy Wright

REGRETS: Jim Vezina

**ALSO
PRESENT:** Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Simon Shankie, Watershed Manager
Ryne Gilliam, Field Operations Supervisor
Ryan Mackett, Community Stewardship/Public Relations Officer
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #125/17

Moved by Jim Byers, Seconded by Wendy Wright

"THAT: the Agenda is adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #126/17

Moved by Wendy Wright, Seconded by Jim Byers

“THAT: the Minutes of the Lakehead Region Conservation Authority Ninth Regular Meeting held on Wednesday, October 25, 2017, together with the In-Camera portion be adopted as published.”
CARRIED.

4. IN-CAMERA AGENDA

Resolution #127/17

Moved by Jim Byers, Seconded by Wendy Wright

“THAT: we now go into Committee of the Whole (In-Camera) at 4:32 p.m.” **CARRIED.**

Resolution #128/17

Moved by Erwin Butikofer, Seconded by Jim Byers

“THAT: we go into Open Meeting at 4:37 p.m.” **CARRIED.**

The purpose of the In-Camera Meeting pertained to personnel, property and third party matters.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Strategic Plan

Members reviewed and discussed the draft text copy of the LRCA’s 2018-2022 Strategic Plan. The final version of the completed Strategic Plan will be presented to the Board at the LRCA Annual General Meeting on January 31, 2018, for approval.

Resolution #129/17

Moved by Jim Byers, Seconded by Erwin Butikofer

“THAT: the text of the 2018-2022 Strategic Plan is approved.” **CARRIED.**

6. CORRESPONDENCE

(a) File: Lakehead University Endowment

Members were advised that the 2017 recipient of the 2016/2017 Lakehead University Endowment Report was John Fullerton, who is enrolled in the Honours Bachelor of Environmental Studies (Geography) program.

(c) File: Printed Material

Printed material was circulated.

7. MINUTES

(a) File: Lakehead Conservation Foundation

The minutes of the Lakehead Conservation Foundation dated June 19, 2017, which were adopted at their November 6, 2017, Meeting were noted.

(b) File: Conservation Ontario

The minutes of the September 25, 2017 Conservation Ontario Council Meeting were noted.

8. STAFF REPORTS

Members reviewed and discussed Staff Report WM-03-2017, which summarizes the 2017 Watershed Assessment on Coldwater Creek.

Resolution #130/17

Moved by Erwin Butikofer, Seconded by Jim Byers

***THAT: the Coldwater Creek Watershed Assessment be received."* CARRIED.**

Members reviewed and discussed Staff Report NMFC-03-2017, which summarizes the 2017 annual minor maintenance, conducted on the Neebing-McIntyre Floodway.

Resolution #131/17

Moved by Umed Panu, Seconded by Erwin Butikofer

***THAT: Staff Report NMFC-03-2017 is received for information."* CARRIED.**

Members reviewed and discussed Staff Report LM-01-2017, which summarizes the 2017 Hazard Tree Removal Program.

Resolution #132/17

Moved by Erwin Butikofer, Seconded by Umed Panu

***THAT: Staff Report LM-01-2017 is received for information."* CARRIED.**

Members reviewed and discussed Staff Report LM-02-2017, which summarizes the 2017 River Clean-Up Program.

Resolution #133/17

Moved by Umed Panu, Seconded by Ed Chambers

THAT: Staff Report LM-02-2017 is received for information." CARRIED.

Members reviewed and discussed Staff Report LM-03-2017, which summarizes the 2017 Conservation Areas Maintenance program.

Resolution #134/17

Moved by Linda Rydholm, Seconded by Wendy Wright

THAT: Staff Report LM-03-2017 is received for information." CARRIED.

Members reviewed and discussed Staff Report FIN-13-2017, which outlines the financial impacts to the Authority, related to Bill 148, the *Fair Workplace and Better Jobs Act*.

Resolution #135/17

Moved by Ed Chambers, Seconded by Umed Panu

THAT: Staff Report FIN-13-2017 is received for information." CARRIED.

9. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for October plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Resolution #136/17

Moved by Wendy Wright, Seconded by Ed Chambers

"THAT: the Chief Administrative Officer is authorized to transfer funds within the 2017 budget AND FURTHER THAT the revised Treasurer's Report will be presented at the Annual Meeting." CARRIED.

Resolution #137/17

Moved by Umed Panu, Seconded by Linda Rydholm

"THAT: the Chief Administrative Officer is authorized to transfer unexpended funds to project balances where required AND FURTHER THAT this is required to facilitate the preparation of the 2017 financial statements." CARRIED.

Members were with the Annual Meeting Agenda.

10. PASSING OF ACCOUNTS

Resolution #138/17

Moved by Ed Chambers, Seconded by Wendy Wright

“THAT: having examined the accounts for the period of October 1, 2017 to October 31, 2017 cheque #1030 to #1074 for \$93,162.00 and preauthorized payments of \$68,757.40 for a total of \$ 161,919.40, we approve their payment.” CARRIED.

11. REGULATORY ROLE

The Plan Input and Review for the period from October 26, 2017, to November 29, 2017, was circulated.

The Permits issued for the period from October 26, 2017, to November 29, 2017, were circulated.

12. PROJECTS UPDATE

Members were provided with the written updates on on-going projects/activities as detailed in Agenda.

13. NEW BUSINESS

None.

14. NEXT MEETING

The Annual Meeting will be held on Wednesday, January 31, at 5:00 p.m.

15. AJOURNMENT

Resolution #139/17

Moved by Jim Byer, Seconded by Ed Chambers

“THAT: the time being 5:20 p.m. AND FURTHER THAT there being no further business we adjourn.” CARRIED.



Chair



Chief Administrative Officer